



CITY OF ST. CHARLES
2 EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984
OVERSIZE/WEIGHT VEHICLE PERMIT APPLICATION
ST. CHARLES POLICE DEPARTMENT
TELEPHONE: (630)377-4435 FAX: (630)443-3722

Instructions: (Before faxing back to our office)

1. Fill out top portion of the attached form
2. Include a copy of the check with the applicable permit fees, payable to "City of St. Charles"
3. If applicable, include a copy of your State and County Permits for all traveled highways in DuPage and Kane Counties.
4. Authorized permits will be faxed to the Permittee within 2 business days.

DATE & TIME		COMPANY'S TELEPHONE: _____	
		FAX: _____	
PERMITTEE (Company Name, Owner, or Lessee of Vehicle)		TYPE OF PERMIT:	
		_____ Single Trip \$----- (7 days)	
		_____ Round Trip \$----- (14 days)	
		_____ Multiple Routing \$-----.	(Not to exceed 90 days)
		_____ Bridge Closure by Police for Super Loads (\$75.00)	
APPLICANT'S FULL NAME & WORK ORDER		APPLICANT'S ADDRESS & POSITION	
POWER UNIT DESC.		LICENSE NO.	
DESCRIPTION OF OBJECT OR VEHICLE TO BE MOVED			
NO. OF AXLES		GROSS WEIGHT	
WIDTH __ Legal or	LENGTH	HEIGHT	FROM:
OVER ROUTES:			
TO:		RETURN: __ Same or	

TO BE COMPLETED BY THE ST. CHARLES POLICE DEPARTMENT

DATE	PERMIT NO.	AUTHORIZED MOVEMENT AS DESCRIBED ABOVE WITH THE FOLLOWING EXCEPTIONS & CONDITIONS	
AXLE WEIGHTS FRONT TANDEM (or axle)_____		NO AXLE EXCEEDS _____	
____ LEGAL OR REAR TANDEM (or axle)_____		NO AXLE EXCEEDS _____	
EFFECTIVE	EXPIRES		FEE:
PERMITTEE MUST COMPLY WITH GENERAL PROVISIONS ON BACK AND SPECIAL PROVISION NOS.			
FOR POLICE USE ONLY	EXT. NO.	EFFECTIVE	EXPIRES
For verification of permit, call one of the above numbers: CHECK BY: OFFICER _____ AGENCY: _____ DATE: _____ REMARKS: _____		THIS PERMIT MUST BE CARRIED IN THE VEHICLE AND MUST BE AVAILABLE FOR INSPECTION BY POLICE OR CITY OFFICIALS. IF YOU FIND THIS PERMIT DOES NOT COVER THE MOVE, THE PERMITTEE MUST CONTACT THE POLICE DEPARTMENT & HAVE THE PERMIT CORRECTED PRIOR TO STARTING THE MOVE.	
COMMENTS: _____		AUTHORIZED SIGNATURE: _____	

**MAIL CHECKS TO: CITY OF ST. CHARLES-ATTN: ACCOUNTS RECEIVABLE-
2 EAST MAIN STREET-ST. CHARLES IL 60174**

General Provisions

AGREEMENT: The acceptance of the permit by the granter constitutes an agreement that the movement will be made strictly in compliance with the terms set forth in the permit.

JURISDICTION: The permit is effective only insofar as the City has jurisdiction and does not release the grantee from complying with other existing laws that may apply to the movement.

OVERWEIGHT MOVEMENTS: An overweight permit authorizes the movement of a vehicle or a reasonably disassembled single object loaded on a vehicle combination. If stated in the permit, the object may include an attachment; however, it must be securely mounted on the object being moved. The attachment may not be hauled as a separate object on the vehicle combination.

LOCATIONS WHERE PERMIT IS NOT VALID: The permit is not valid on any highway or bridge posted for a load limit less than the gross weight of the move, on any highway closed to traffic, and on any highway not maintained by the city of St. Charles.

AUTHORIZED TIMES OF MOVEMENT: Movements are authorized from one half hour before sunrise to one half hour after sunset, Monday through Friday, and from one half hour before sunrise until noon, Saturday. Movements are further restricted on specified holidays, beginning at noon the day preceding the holiday or the holiday week-end. The specified holidays are: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

HIGHWAY CONDITIONS: Move shall not be made when highway is covered with snow or ice.

INCLEMENT WEATHER: When visibility is unduly impaired by rain, snow, fog, smog, or at any time travel conditions are considered to be unsafe by the St. Charles Police.

RIGHT-OF-WAY DURING MOVEMENT: Insofar as practicable, movements shall be confined to a single traffic lane and shall be made in such a manner that the rest of the roadway will be open at all times so the flow of other traffic will not unnecessarily be obstructed. Also, insofar as practicable, other traffic will be given the right-of-way over this movement. The driver shall remove the vehicle from the roadway when necessary to allow an accumulation of traffic to pass or when so directed by a police officer.

SPEED: Maximum speed shall be 45 mph on all permit movements or 5 mph above the minimum posted speed limit, **EXCEPT** when otherwise specified in the permit. Legal weight, legal height movements up to and including 10 feet wide are allowed to travel at the legal maximum speed limit.

LEGAL HEIGHT MOVEMENTS: Permit authority is not required for the movement of vehicle(s), inclusive of load, not exceeding the legal height limitation of 13 feet 6 inches as established in Chapter 15, the Illinois Vehicle Code. Therefore, no action is taken by the City, either separately or in conjunction with authorizing an otherwise oversize or overweight movement, to ensure adequate clearance of structures for a vehicle(s), inclusive of load, not exceeding 13 feet 6 inches overall height.

PUBLIC AND PRIVATE LIABILITY: The grantee assumes all responsibility for injury to persons or damage to public or private property, including his own, caused directly or indirectly by the transportation of vehicles or vehicles and objects authorized under this permit. The grantee agrees to hold the city of St. Charles harmless from all suits, claims, damages, or proceedings of any kind and to indemnify the city of St. Charles for any claim it may be required to pay arising from the movement.

LIABILITY INSURANCE: Owner and/or operators of escort vehicles or vehicles with oversize loads exceeding 10 feet in width, 13 feet 6 inches in height, 110 feet in length, or overweight must have in effect or be self-insured in the minimum amount of \$500,000 per occurrence combined bodily injury and property damage.

RED FLAGS: The extremities of all oversize vehicles, vehicle combinations or loads, and all protruding objects shall be marked with clean red flags not less than 18 inches square.

ESCORT VEHICLES: One escort vehicle will be required on all loads more than 12 feet wide. Escort vehicles shall display red flags at the extremities, display "OVERSIZE LOAD" signs, be equipped with an operating rotating or flashing amber light mounted on top, and be operated by properly licensed operators at least 18 years of age. A pole for measuring vertical clearances shall be mounted on the load escort vehicle for moves in excess of 14 feet 6 inches in height. The driver of the escort vehicle must be in radio contact with the driver of the permit vehicle.

SPECIAL PROVISIONS

1. Check heights of structures prior to move to ensure adequate clearance.
2. Specifically check overhead structures located _____.
3. To ensure the safety of other traffic: (a) One escort vehicle shall be provided. (b) Two escort vehicles shall be provided, a height pole shall be mounted on the lead vehicle.
4. Booms on cranes and similar construction equipment shall be adequately secured to prevent movement while in transit.

Fee Schedule

Permit size – weight (with load)	Fee		
	Single Trip	Round Trip	Multiple
Up to 100,000 pounds	\$50	\$75	\$150
100,001 – 120,000	\$75	\$100	\$200
120,001 – 150,000	\$100	\$125	
Over 150,000	\$100*	\$125*	

*Plus necessary and appropriate administrative, engineering and road damage fees.

Permit size – width (with load)	Fee		
	Single Trip	Round Trip	Multiple
Up to 12'	\$25	\$40	\$75
12'1" – 13'6"	\$50	\$75	\$100
Over 13'6" wide	\$50*	\$75*	

*Plus necessary and appropriate administrative, engineering and road damage fees.

Permit size – height (with load)	Fee		
	Single Trip	Round Trip	Multiple
13'6" – 14'6"	\$25	\$40	\$75
Over 14'6"	\$50*	\$75*	

*Plus necessary and appropriate administrative, engineering and road damage fees.

Permit size – length (with load)	Fee		
	Single Trip	Round Trip	Multiple
Up to 100'	\$25	\$40	\$75
Over 100'0"	\$50*	\$75*	

*Plus necessary and appropriate administrative, engineering and road damage fees.

Additional Fee	Fee		
	Single Trip	Round Trip	
Bridge closure by Police for Super Loads (Permit must be requested 24 hrs. in advance)	\$75	\$150	

Note: If a vehicle requires a permit due to multiple weight and/or dimension issues, the total fee will be based on the largest individual weight or dimension factor only.