

Date posted: April 1, 2013

**Employment Opportunity
Firefighter Paramedic
Full-Time**

The City of St. Charles, IL, seeks enthusiastic individuals with a high degree of personal accountability and integrity to participate in a competitive evaluation process to establish an eligibility list for the position of Firefighter/Paramedic. The full job description can be viewed on the City website at www.stcharlesil.gov. Starting salary effective 5/1/12 is \$ 55,986 with a competitive benefit package to include a medical, dental, life insurance, deferred compensation, retirement savings plan, EAP with a work/life component, a comprehensive Wellness program, and much more.

Eligibility Requirements

Eligibility requirements for participation in the testing process consist of the following:

- Must be a U.S. Citizen
- Must have earned High School Diploma or equivalent (GED)
- Must possess a Valid Driver's License
- Certification as a Firefighter II from the Illinois Office of the State Fire Marshal as of May 3, 2013.
- Licensure as an Emergency Medical Technician – Paramedic (EMT-P) through the Illinois Department of Public Health as of May 3, 2013.
- Age 21 years of age at the time of application and under 35 years of age when the final eligibility list is posted. (or as otherwise exempt from age limitation by statute)
- Successful completion of the Candidate Physical Ability Test (CPAT) by June 22, 2013. Certification shall not be more than 1 year old as of May 3, 2013.

Application Process

The Employment Application must be submitted online at www.stcharlesil.gov. Three additional required forms are posted on the website in PDF format for printing purposes only and cannot be submitted electronically. Please thoroughly complete the online application first, and then submit the forms and documentation in person to the City of St. Charles Human Resources office no later than 4:30 p.m. May 3, 2013. (Hours are M-F 8:00 a.m. to 4:30 p.m. and phone is (630) 377-4446). **Applications are only considered complete when the on-line application has been completed, AND the required documents and forms listed below have been submitted.**

Copies of the following documents must accompany the application materials:

- Verification of birth date
- Birth Certificate (copy)
- Driver's License (copy)
- High School diploma or GED (copy) *College diploma not acceptable substitute
- State of Illinois FF II Certificate (copy)
- IL current IDPH Paramedic License (copy)
- CPAT Certification (copy) or by the orientation/written test date of 6/22/13
- Military discharge (DD214 copy, if available)
- Authorization form – signed
- Tests and results affidavit - signed
- Vision acknowledgement - signed

The following is a tentative schedule of the testing procedures:

- April 1, 2013 Applications available
- **May 3, 2013 Deadline for submission of application/documentation**
- June 22, 2013 Orientation and written examination
- July 8, 2013 Oral interviews begin
- August 26, 2013 Posting of Initial Eligibility Register
- September 6, 2013 Posting of Final Eligibility Register

Dates are subject to change at the discretion of the Board of Fire and Police Commissioners. Applicants are required to be present for all components of the testing process. Prior to hiring, successful completion of a background check will be required. Post offer, the successful completion of a psychological assessment, physical, functional capacity evaluation, and drug screen will be required.

The City of St. Charles is an Equal Opportunity Employer.

BACKGROUND CHECK AUTHORIZATION

I authorize and empower the City of St. Charles, Illinois, Board of Fire and Police Commissioners, any consumer reporting agency, or other outside service company engaged by said Board for this purpose, now or subsequently, to obtain, prepare, use and furnish information concerning my current and former employment, criminal, education, credit, general reputation, health, personal characteristics and mode of living, through correspondence or personal interviews with neighbors, friends or associates or others with whom I am acquainted or who may have knowledge concerning any of the above items.

Upon written request, I understand that said Board would provide me with information regarding the scope of the investigation if one is made.

Print Name: _____

Signed: _____

Date: _____

TESTS AND RESULTS AFFIDAVIT

I, _____, (print applicant's name)

understand that all tests and results thereof become the property of the St. Charles Board of Fire and Police Commissioners and are not subject to review.

Signed: _____

Date: _____

Witness: _____

Date: _____

VISION REQUIREMENTS

Per NFPA 1582, 2003 Edition Chapter 6.

Far visual acuity: Far visual acuity shall be at least 20/40 binocular, corrected with contact lenses or spectacles. Far visual acuity shall be at least 20/100 binocular for wearers of hard contacts or spectacles, uncorrected. Successful long-term soft contact lens wearers (at least 6 months without a problem) are not subject to the uncorrected standard.

Peripheral vision in the horizontal meridian shall be not less than 110 degrees. There shall not be any color vision deficiency.

I, _____, (print applicant's name) acknowledge I have read the vision requirements stated and affirm to the best of my knowledge my vision falls within the parameters in the NFPA standard.

Signed: _____

Date: _____