



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: 2011/12 Lawn Mowing

Presenter: Ross Wiegert

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations (4/18/11)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Cost:	\$29.30/acre	Budgeted:	YES	<input checked="" type="checkbox"/>	NO
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If NO, please explain how item will be funded:

Executive Summary:

Fox Valley Lawn Care has agreed to hold its price (again) at \$29.30/acre for another year of a request for quotation (Fiscal Year 2008/09). The original request for quotation allowed a nominal increase for Year Two (2) (2009/10), and Fox Valley Lawn Care and the City mutually agreed to a no cost extension last year (Year Three [3]), and we are asking for a final year extension at the same price as the last two (2) years. Fox Valley Lawn Care has done an outstanding job of lawn care (and snow removal) for us since 2008.

Attachments: *(please list)*

Bid Waiver Form

Recommendation/Suggested Action *(briefly explain):*

Waive the bid procedure and accept the unit cost quote submitted by Fox Valley Lawn Care for lawn mowing for 2011 at \$29.30/acre.

<i>For office use only:</i>	<i>Agenda Item Number: #4</i>
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REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

FOX VALLEY LAWN CARE
P.O. BOX 194
ST. CHARLES, IL 60174

For the purchase of: 2011/12 LAWN MOWING (INCL. TRIMMING + BLOWING)
At a cost not to exceed: UNIT COST OF: \$ 29.30/ACRE

Reason for the request to waive the bid procedure: THIS IS THE FINAL YEAR
OF OUR 4 YR. REQUEST FOR QUOTATION. FOX VALLEY
LAWN CARE HAS HELD THE PRICE AT \$29.30/ACRE
FOR 3 YRS. NOW

Other Quotations Received: NONE (FY 11/12); MULTIPLE
QUOTES IN 2008.

Date: 3/11/11

Requested by: Roy Wigal

Department Director: _____

Purchasing Manager: Roy Wigal

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.