ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	**Recommendation to Approve Sidewalk Maintenance Contract with Raise Rite in the Amount of $30,000**
Presenter:	Peter Suhr

Please check appropriate box:

	Government Operations	X	Government Services 05.23.11
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	$30,000	Budgeted:	YES	X	NO	

If NO, please explain how item will be funded:

Executive Summary:

Over the past nine (9) years, the City has been utilizing Raise-Rite to help maintain our city sidewalks. Raise-Rite is a specialty contractor who levels the concrete sidewalk by lifting the concrete slab, therefore mitigating any tripping hazards. As part of our sidewalk program, City Staff analyses our sidewalks on an annual basis and determine whether grinding, lifting or replacing a section of walk is most appropriate. This year we estimate that the lifting services provided by Raise-Rite will be about $30,000.

Attachments: *(please list)*

Proposal from Raise-Rite to provide Sidewalk Maintenance Service.

Recommendation / Suggested Action *(briefly explain)*:

1) Request to waive bid
2) Staff recommends approval of the Proposal from Raise-Rite in an amount of $2.50 per Square Foot as per their attached proposal letter.

For office use only:	*Agenda Item Number: 4.g*

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Raise-Rite Concrete Lifting
195 Kehoe Blvd., Unit 5
Carol Stream, IL 60188

For the purchase of: Sidewalk Maintenance Service

At a cost of: $ 30,000

Reason for the request to waive the bid procedure: Raise-Rite Concrete Lifting provides a specialty type service for our community. Three years ago, we received other bids for these services, but Raise-Rite was significantly lower. Raise-Rite has provided the City with excellent service over the past nine years and leaves us with no doubt they will continue to do so.

Other Quotations Received: None

Date: 5/23/2011

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

Raising Sunken Concrete Since 1974

RAISE-RITE

Concrete Lifting

May 10, 2011

Mr. Peter Suhr
Department of Public Works
City of St. Charles
2 E. Main Street
St. Charles, IL 60174

RE: 2011 City Sidewalk Mudjacking Program

Dear Mr. Suhr:

Raise-Rite Concrete Lifting herewith proposes to provide sidewalk mudjacking for the 2011 calendar year at the rate of $2.50 per square foot.

Please feel free to call if you have any questions. We hope that we have provided quality service to you since 2003 and can continue to do so in the future.

Sincerely,

Darrell E Clay

Darrell E. Clay
President

195 Kehoe Blvd. Unit 5, Carol Stream, IL 60188 • 630-665-1345 • Fax: 630-665-1794 • www.raiserite.com