



St. Charles Fire Department
112 N. Riverside Ave.
St. Charles, IL. 60174
(630) 377-4458

To: All Applicants for a Land Management Burn

The following will be required for all applicants:

1. Shall make request in writing on company letterhead.
2. Shall complete the “Notification of Application Permit to Carry Out a Land Management Burn”, all parties within 500 feet of the burn area shall be notified.
3. Shall notify the EPA, Bureau of Air, (217-782-2113) to obtain a State EPA Burn Permit, (if applicable).
4. Shall include a map(s) of areas to be burned.
5. Upon completion, please return to the Fire Department Administrative Office at the above address. A review will be completed prior to issuance of the requested burn permit.



NOTIFICATION OF APPLICATION PERMIT TO CARRY OUT A LAND MANAGEMENT BURN

I (we) intend on applying to the St. Charles Fire Department for a permit to conduct an open burn for land management purposes on the property commonly known as:

in the city of St. Charles, Illinois, on or about the _____ day of _____, 20 ____.

As required by the Fire Department I (we) have or will notify our neighbors of the intent to conduct open burning under the specific terms and conditions listed on any required permits. This notification is required to all property owners within 500 feet of the burn site. Such notification will be completed prior to any open burning commencing.

Method of Notification: _____

Date(s) of Notification: _____

Signed: _____ Printed Name: _____

- Please complete the information above and return this form along with the other required documentation to obtain your permit.
- The permit may be revoked at any time if it has been determined that proper notification has not been completed.
- It has been our experience that this communication is an effective way of informing your neighbors of any open burning activity and maintaining a good neighbor policy.
- Thank you very much for your consideration.

Special Conditions:

- Burning is allowed from 10:00AM until 3:00PM.
- Wind speed shall not exceed 10 MPH as measured at the DuPage Co. Airport.
- The burn shall be attended at all times by an agent of the permit holder.
- An appropriate method(s) of extinguishment shall be available on the site.
- Burning shall not create a smoke nuisance or hazard to neighboring properties, persons, roads or highways. Notification of all neighbors within 500' of burn is required.
- Burning shall not take place on any days where the air quality index is "orange" or worse, as given on the Illinois Environmental Protection Agency's website.
- Adequate clearance (firebreak) shall be provided to separate the area to be burned from all other areas, located a minimum of 50 feet from any structure.
- The permit holder shall cease burning when any of the above conditions are not met.