

RFP #16-02-16

Enterprise Asset Management / Work Order Needs Assessment Study

03/14/2016

Question

Answer

<p>Our team understands the City's Public Works Department is leading this project initiative. Would the City please identify all in-scope departments and service areas to be in scope for this project extending beyond Public Works? Will there be any out-of-scope service areas or departments?</p>	<p>Primary Stakeholders - Public Works (Electric Utility – Engineering - Environmental Services – Public Services), Finance (Accounting/Finance – Purchasing/Inventory – Utility Billing), Community Development (Building and Code Enforcement – Development Engineering), Secondary Stakeholders – Police, Fire, Human Resources, Information Systems (Applications Support – Geographic Information Systems – Records Management)</p>
<p>The City has established a project evaluation structure as represented in section 1.16. If there are service areas outside the Public Works Department, will there be representation from these service areas for any of the roles identified?</p>	<p>It is expected that the Proposal Evaluation Team will be comprised of staff from Public Work as well as other departments.</p>
<p>The project schedule in Section 1.6 of the RFP indicates the Implementation Phase to be completed by 10/15/2016. Would this include the completion of all Table 1.2a required scope activities designated as "Implementation Plan" concluding with the completion of the final RFP? Is an optimal timeline for the optional project scope activities listed in Table 1.2b available?</p>	<p>Section 1.6 is a tentative schedule for all the items listed in Table 1.2a – Project Scope (required). An optimal timeline was not provided for completion of the items listed in Table 1.2b – Project Scope (optional). If a vendor chooses to address the optional items listed in Table 1.2b, it is expected that the vendor will provide an optimal schedule, in addition to narrative, staffing, and price, similar to the items listed in the required scope of this project</p>
<p>Has a budget been approved for the consulting services component been approved and can it be disclosed?</p>	<p>\$65,000</p>
<p>Has the City been in contact with any prospective EAMS software vendors or systems integrators? If so, which solutions have been evaluated or explored to date?</p>	<p>Although there have been discussions in the past between City staff and various EAMS providers, there has been no formal evaluation process of any prospective EAMS software vendors or systems integrators.</p>
<p>Will the City's Information Services be participating in the project as a resource and stakeholder in this project?</p>	<p>Yes</p>
<p>Will the City award preference to vendors who are independent, objective advisors unaffiliated with EAM solutions and/or EAM solution integrators?</p>	<p>Proposal will be evaluated based on the criteria specified in Section 1.14 – Evaluation Criteria.</p>