



**#1** City for Families  
by FamilyCircle® 2011

May 13, 2016

**Subject: S. Tyler Road Rehabilitation Project - Notifications**

Dear Resident:

The City of St. Charles is pleased to inform you that the street adjacent to your home or property has been included for paving improvements this year. This letter provides many details about this project, but should you have additional questions please don't hesitate to contact the City.

**CONTRACTOR AND INSPECTOR:**

The contract for this work has been awarded to Geneva Construction Company of Aurora, IL. as the general contractor for this year's program. We have hired Scott Symonds of HR Green, Inc. as the on-site engineer to complete the inspections for this work and be the liaison to the residents in the field.

**START & COMPLETION DATES:**

The work is tentatively scheduled to begin around May 31<sup>st</sup>, with completion anticipated in early September. All work is weather pending.

**IMPROVEMENTS & PROCESS:**

There are two types of improvements taking place on S. Tyler Road, which include Road Resurfacing and Road Reconstruction. Please refer to the attached location map for the locations of both.

- **Road Resurfacing (Cambridge Drive to Division Street)** – The road resurfacing work generally includes repairs to the existing curbs, sidewalks and utilities. The roadway itself will receive patching as needed and a new top roadway surface. Below are the various project phases
  - **Phase I:** The first phase involves **utility, sidewalk and curb repairs:**
  - **Phase II:** The second phase of construction involves, **street rehabilitation** work, which includes pavement grinding, patching, fabric, fresh oil, new asphalt pavement, driveway repairs and pavement marking. Please note that it is anticipated that you will have access to your property at all times during this phase. Due to the limited space, access to your property may be delayed at times. Please allow ample time for relocation of your vehicle and temporary delays that may occur. To assure that work is performed in a timely manner, please do not park vehicles on the road during construction hours.
  - **Phase III:** The third phase will involve **parkway restoration.** All areas disturbed by construction will be restored and residents advised in writing as to recommended sod maintenance, and watering schedule.

RAYMOND P. ROGINA *Mayor*

MARK KOENEN, P.E. *City Administrator*

- **Road Reconstruction (Cambridge Drive to Tyler Road)** – Roadway reconstruction includes complete replacement of the entire roadway, including curbs, driveway aprons existing pavement and underlying stone base. Improvements will also include repairs to sidewalks and existing utilities.
  - **Phase I:** The first phase involves **removal of the existing curb and roadway.**
  - **Phase II:** The second phase of construction includes **utility repairs, curb replacement, sidewalk repairs, roadway replacement and driveway apron replacement.**
  - **Phase III:** The third phase will involve **parkway restoration.** All areas disturbed by construction will be restored and residents advised in writing as to recommended sod maintenance, and watering schedule.

**PUBLIC RIGHT-OF-WAY:**

Please note that all work will be performed within the City right-of-way. If you have any type of existing features within the City right-of-way area (i.e. sprinkler system, landscape features, special decorative rocks, brick driveways, electronic “invisible” dog fence, etc.) or any other specialty items precautions should be taken by you, the homeowner, to remove or store these items right away to assure that no damage occurs to these specific items. The City **will not** repair or replace private appurtenances left within the City right-of-way.

**PROPERTY ACCESS, DETOUR ROUTE & PARKING:**

- **Road Resurfacing (Cambridge Drive to Division Street)** – The roadway will remain open to traffic during the course of construction in the resurfacing area. There are many properties that will require curb and/or driveway apron repairs, which will limit access to your property during the replacement of these items. The orange parking passes should be used during this time and you will receive door hanger notification 24-48 hours in advance of the work impacting your access.
- **Road Reconstruction (Cambridge Drive to Tyler Road)** – The roadway in this section will not open to traffic during the daytime work hours, due to the roadway removal and work taking place in this area. The orange parking passes, should be used during this time and you will receive door hanger notification 24-48 hours in advance of the work impacting your access.
  - **Daytime Parking** – After 7:00 am each morning the vehicles will need to be moved away from the designated removal limits to allow the Contractor to work. Park all vehicles you wish to use on the adjacent side streets or the area as designated in your notification letter. All vehicles must be moved out of the construction zone between the hours of 7am-7pm.
  - **Evening Parking** – It is our intention to allow parking on the construction area in front of your home each evening as the project allows. There may be times during this work that this may not be possible and we will communicate with you if these situations occur. If parking is not available in front of your home, please utilize the side streets near your home.
  - **Access in the Reconstruction Area** – All access to enter and leave the reconstruction area is anticipated to be through the north end (Tyler Road) and south end near Cambridge Drive. Side street access may not be possible due to the work taking place.

- **Detour Route** – Since the reconstruction area will not be open to traffic there is a planned detour route in place for those not familiar with the area, which will route traffic out to Kirk Road.
- **Orange Parking Passes** – Attached with this letter is specific information as it relates to parking during times when access to your driveway will not be available. If you require more than two (2) passes, please follow the instructions in the orange packet on how to obtain additional passes.
- **Emergency Service Access** – We have been working closely with the Police and Fire Department regarding access to this area and we have made provisions to accommodate emergency access as needed during the course of this project.
- **Property Access Assistance** - If you should require special assistance, special access or are planning a special event such as a wedding or large party, please don't hesitate to ask. The City will do its best to accommodate all special requests.
- **Parking** - “NO PARKING” signs will be posted in the parkway during some phases of the project, when vehicles cannot be parked on the street in the project area. If you will be out of town during construction, please contact us to determine an appropriate location to leave your vehicle.

**GARBAGE SERVICE:**

Garbage service will not be interrupted during construction. Please leave your garbage at the end of your driveway on your normally scheduled pick up day by 6am or the evening prior as they may pick up garbage in this area earlier than normal to avoid the construction work. During the construction we will monitor the garbage service and if there are any adjustments needed we will let you know. Should you have any interruptions in service, please let us know.

**MAIL SERVICE:**

- **Road Resurfacing (Cambridge Drive to Division Street)** – There are no changes.
- **Road Reconstruction (Cambridge Drive to Tyler Road)** – The mail service locations will be temporarily relocated in this area due to the construction work. Please refer to the attached map, which identifies the location where the U.S. Postal Service has approved temporary mailboxes to be placed. These temporary mailboxes will be in a cluster format and each address will be clearly identified.

**PROJECT WEBSITE:**

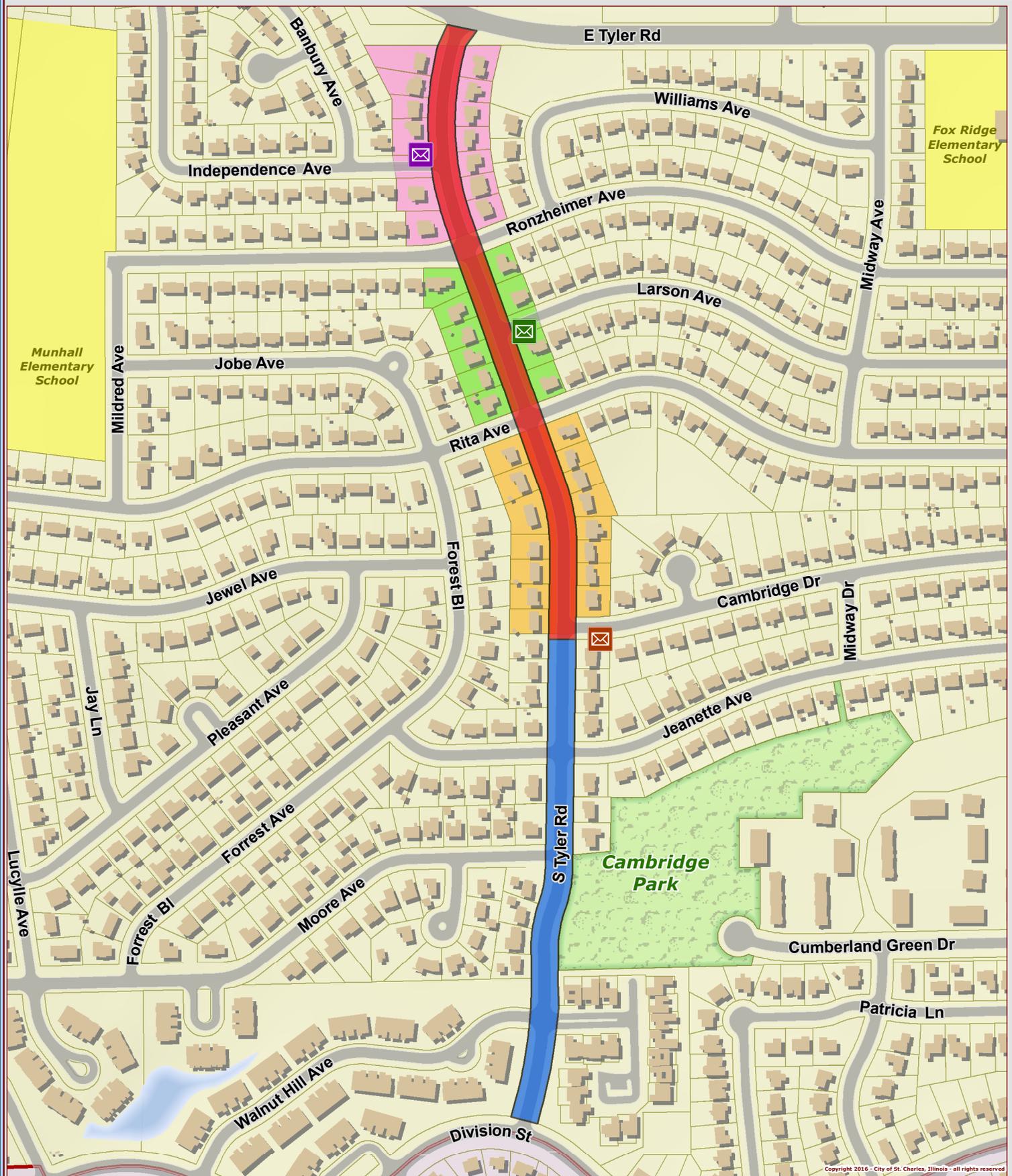
Updates regarding this project can be found on the City's website at [www.stcharlesil.gov/projects](http://www.stcharlesil.gov/projects). Look for the **S. Tyler Road Rehabilitation Project**. The City will be adding project updates as they become available, so please check back frequently.

**CONTACT INFORMATION:**

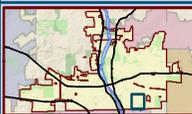
The City appreciates your continued cooperation and patience during this large-scale project. If you have any questions, please feel free to contact myself at 630-377-4486 or via email [kryoung@stcharlesil.gov](mailto:kryoung@stcharlesil.gov) or during construction our engineer Scott Symonds at 815-509-3692 or [ssymonds@hrgreen.com](mailto:ssymonds@hrgreen.com).

Thank you for all of your help and understanding throughout this construction project. We know you will be better served by these improvements and look forward to serving you in the future.

Sincerely,  
 Karen R. Young, P.E.  
 Assistant Director of Public Works - Engineering



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- Road Resurfacing
- Road Reconstruction
- ✉ Upper Mailbox Area & Location
- ✉ Central Mailbox Area & Location
- ✉ Lower Mailbox Area & Location

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Geographic Information Systems  
City of St. Charles