

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
THURSDAY JANUARY 14, 2021 – 5:30 P.M.

LOCATION: ZOOM VIRTUAL MEETING

1. Call to Order

Chair Travilla called the meeting to order at 5:30 P.M.

2. Roll Call

Present: Bryant, Denz, Poremba, Silkaitis, Travilla, Waibel, Weddell

Absent: None

3. Chair Report

Chair Travilla noted functionality issues with the PDF on the website and how it appeared once opened. It's been converted back to Microsoft Word at this time. It's been noted a fair number of applicants have already turned in their applications. Chair Travilla has stated he had a fair number of questions from agencies seeking to turn in quality applications.

Chair Travilla discussed in reviewing applications for this year, while he notes that details do matter during the review but is also highlighting the likelihood of what applicants have been through in completing their work during 2020 and while leadership should be done with rigor and accuracy, it should also be with compassion.

4. Approval of Meeting Minutes

A. Approval of Minutes September 15, 2020

Motion by Silkaitis second by Weddell

One correction on page 4 item 7 correction of four dates from 2020 to 2021.

Motion to approve the minutes with these amendments by Silkaitis and second by Bryant

Voice Vote: Bryant-Yes, Denz- Yes, Poremba- Yes, Silkaitis- Yes, Travilla- Yes, Waibel- Yes, Weddell- Yes

Aye: 7 No:0

Motion carries

B. Approval of Minutes October 27, 2020

Motion to approve by Denz second by Poremba

No corrections

Bryant-Yes, Denz- Yes, Poremba- Yes, Silkaitis- Yes, Travilla- Yes, Waibel- Yes, Weddell- Yes

Voice Vote:

Aye: 7 No: 0

Motion carries

C. Approval of Minutes November 20, 2020

Motion to approve by Silkaitis second by Denz

No corrections

Bryant- Yes, Denz- Yes, Poremba- Yes, Silkaitis- Yes, Travilla- Yes, Waibel- Yes, Weddell- Yes
Voice Vote: List all
Aye: 7 No:0
Motion carries

5. Rubric Scoring on One Application

Chair Travilla asked if all had access and were able to access the application that was agreed upon for the purpose of discussion for this evening. Board Member Silkaitis brought up a question with regarding funding summary and last year's award. It appears this information is missing in the application for this example being reviewed. A second board member concurred the information did seem to be missing. Round table discussion as to whether the question was missing from the application or if the agency completing the application omitted information. Vice Chair Waibel highlighted this information should be listed in the budget section. Chair Travilla also agrees that the information should be included and seems to be missing in this example as it should be on page 13 number 6. Vice Chair Waibel noted the addendum that was offered to support the questions. Chair Travilla highlights the term "if applicable" and opens the question to the board for interpretation to of this. Vice Chair Waibel noted the clarification for this, again, exists on the addendum offered. Round table discussion on a consensus for using the rubric for scoring purposes. Vice Chair Waibel also noted many new things happening with the agency being reviewed.

Chair Travilla recommended they go line by line through the rubric with this example and discuss scores given. Round table discussion ensued for any differing scores among board members per item on the rubric and reasons why board members arrived at those numbers.

An overall statement identified by Vice Chair Waibel was that the first half of 2020 with regard to mental health will look very different from the second half and going forward because as people were shut in, domestic violence and other mental health needs continue to rise, the longer people were shuttered. The consensus is, that this turn and rise in need for mental health services will now continue to rise and remain high in need for an undeterminable amount of time.

Round table discussion of total score per board member was discussed, showing that the total score was within a 10% variance.

Chair Travilla asked if there were any large-scale questions remaining. Round table discussion on methodology for arriving at a final rubric score.

A new board member asked for perspective from a long-standing board member with regard to how this application being reviewed differed from last years' application. It was discussed how this agency will typically portray through stories of people they have helped and then back the information with data in the application.

Vice Chair Waibel asked the opinion of the board, for reminding agencies via email, the due date for the application. Board members offered opinion through round table discussion.

6. Questions for Applicant Presentations

Chair Travilla discussed the likelihood of a virtual meeting for the Application Presentation Meeting. Board Members discussed their feeling about attending in person versus virtually. Chair Travilla will reach out to the City to verify availability of Council Chambers. This meeting will be on Tuesday February 23, 2021, with a Rubric Meeting on Tuesday March 2, 2021.

7. Future Agenda Items/Open Q&A

None

8. Adjourn

Motion to adjourn by Denz second by Silkaitis

Voice Vote: Bryant-Yes, Denz- Yes, Poremba- Yes, Silkaitis- Yes, Travilla- Yes, Waibel- Yes, Weddell- Yes

Aye: 7 No: 0

Meeting adjourned at 7:03 P.M.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

