



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *6.1

Title:	Recommendation to Award the Bid for Stone and Gravel Material to Schroeder
Presenter:	Michael Shortall

Meeting: Government Services Committee Date: April 22, 2019

Proposed Cost: \$ 63,500	Budgeted Amount: \$ 63,500	Not Budgeted: <input type="checkbox"/>
--------------------------	----------------------------	--

Executive Summary *(if not budgeted please explain):*

On February 5, 2019, the Inventory Control Division opened bids for the annual provision of stone and gravel material for utilization throughout the Public Services Divisions.

The City received three responses to this bid solicitation.

The Public Services Department utilizes stone and gravel materials to patch roadways, backfill after emergency infrastructure repair, and to stabilize shorelines and basin walls.

Schroeder submitted the lowest responsive qualified bid for the base scope of the contract. They have performed work for the City in the past with satisfactory results.

Attachments *(please list):*

* Bid Tabulation

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Award the Bid for Stone/Gravel Material to Schroeder.



BID RESULTS

Stone/Gravel #1023

Bid Opening Date: Tuesday Feb. 5, 2019

Budget:

Bidder	SCHROEDER	VIKING	VULCAN
Responsive Bid?			
Signatures	yes	yes	yes
Certification of Compliance	yes	yes	yes
Certificate of Insurance	NO	on file	NO
References	NO	yes	NO
Responsible Bidder?			
Qualified			
Cost Analysis:			
CA-7, ¾" CRUSHED LIMESTONE	2000 \$ 17.40 \$ 34,800.00	\$ 17.20 \$ 34,400.00	\$ 20.10 \$ 40,200.00
CA-6, GRADE 8 CRUSHED LIMESTONE	1000 \$ 12.10 \$ 12,100.00	\$ 12.20 \$ 12,200.00	\$ 15.35 \$ 15,350.00
	\$ 46,900.00	\$ 46,600.00	\$ 55,550.00
5% w/i 15	\$ 2,345.00		
	\$ 44,555.00		
pmt cc	\$ 668.33	pmt cc \$ 699.00	
	\$ 43,886.68	\$ 45,901.00	
Options			
CA-5, 1-1/2" CRUSHED LIMESTONE	100 \$ 17.65 \$ 1,765.00	n/a	\$ 22.95 \$ 2,295.00
FA-2, TORPEDO SAND	400 \$ 16.65 \$ 6,660.00	\$ 15.85 \$ 6,340.00	\$ 18.10 \$ 7,240.00
CM-16, 3/8" WASHED STONE	50 \$ 20.00 \$ 1,000.00	n/a	\$ 22.59 \$ 1,129.50
CA-16, 3/8" WASHED STONE	50 \$ 20.00 \$ 1,000.00	n/a	\$ 22.59 \$ 1,129.50
CA-16 #4 PEA GRAVEL	50 \$ 20.00 \$ 1,000.00	\$ 16.75 \$ 837.50	n/a
FA-1 OR FA-6 TRENCH BACKFILL SAND	100 \$ 15.25 \$ 1,525.00		\$ 16.10 \$ 1,610.00
CA-1, 3"	100 \$ 18.75 \$ 1,875.00	\$ 16.00 \$ 1,600.00	\$ 22.10 \$ 2,210.00
SHOT ROCK ("RIP-RAP") 6"-12", RR-3	100 \$ 36.00 \$ 3,600.00	\$ 38.00 \$ 3,800.00	\$ 38.10 \$ 3,810.00
SHOT ROCK ("RIP-RAP") 8"-12", RR-5	100 \$ 42.00 \$ 4,200.00	n/a	\$ 41.85 \$ 4,185.00
Payment via St Charles Credit card?	YES	YES	no
Discount?	5% w/i 15	no	no

A formal Invitation to Bid was published in the newspaper on January 21, 2019. Three bids were submitted. All bids were deemed compliant/responsive, and qualified/responsible.

Analysis of cost took into consideration: (new this year) (a) Schroeder's offer of 5% net 15 payment terms, (approximately \$2,345 savings) and (b) two vendor's offer to accept payment via credit card (approximately \$670).

Award Recommendation: Schroeder is the lowest responsive, responsible contractor. And only Schroeder provided pricing on all optional materials. They have performed work for the city in the past with satisfactory results.

Statistics: A bid range of \$11,663. Thus the high bid was 27% higher than the lowest responsive, responsible bidder.

Intent to Award: Schroeder

The City wishes to thank all bidders for participating in this solicitation. The City recognizes and appreciates the time and effort your firm put into preparing and submitting your proposal. The City invites you to bid on future solicitations which are posted on the City's website at <https://www.stcharlesil.gov>.

The city of St. Charles is looking for ways to reduce costs and create better returns for our investments. Please advise the City if you have any suggestions that can provide: cost savings; quality improvements; improved resource utilization; versatility; standardization; modification in delivery; inventory or consignment practices; value analysis; or other.