

**AGENDA  
CITY OF ST. CHARLES  
GOVERNMENT OPERATIONS COMMITTEE  
ALD. JIM MARTIN, CHAIR**

**MONDAY, MARCH 4, 2013  
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
2 E. MAIN ST.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Omnibus Vote**  
Budget Transfer Listing – February 2013
- 4. Finance Department**
  - a. Recommendation to approve an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.
  - b. Monthly Update regarding City Financial Results for January 2013 – Information Only.
- 5. Inventory Control Division**
  - a. Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (miscellaneous items).
- 6. Executive Session**
  - Personnel
  - Pending Litigation
  - Probable or Imminent Litigation
  - Property Acquisition
  - Collective Bargaining
  - Review of Minutes of Executive Sessions
- 7. Additional Items**
- 8. Adjournment**

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 1

Journal Entry N 128 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100123	55203-0000 FB		775.00	
				Recording and Filing Fees	Desc: For OT for transcribing			
2	1000	100	10	100123	50200-0000 FB	775.00		
				Overtime	Desc: For OT for transcribing			
*** Totals For Journal Entry N- 128 , Source Code FB						Debits	Credits	Difference
						775.00	775.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 128						Debits	Credits	Difference
						775.00	775.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 2

Journal Entry N 129 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100401	50200-0000 FB	43,905.00		
				Overtime	Desc: Mullen/Swanson benefit payouts			
2	1000	100	10	100900	31199-0000 FB		43,905.00	
				Available Resources	Desc: Mullen/Swanson benefit payouts			
*** Totals For Journal Entry N- 129 , Source Code FB						Debits	Credits	Difference
						Base: 43,905.00	43,905.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 129						Debits	Credits	Difference
						Base: 43,905.00	43,905.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 3

Journal Entry N 130 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	802210 Health Insurance Premiums	54362-0000 FB Desc: For CHROME analysis		5,000.00	
2	1000	100	10	802210 Consulting Services	54150-0000 FB Desc: For CHROME analysis	5,000.00		
*** Totals For Journal Entry N- 130 , Source Code FB						Debits	Credits	Difference
						5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 130						Debits	Credits	Difference
						5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 4

Journal Entry N 131 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	100511 Repair & Maint - Parking Decks	54457-0000 Desc: Graf Tree Care-Spring Planting		13,100.00
2	1000	100	10	100511 Other Contracted Services	54399-0000 Desc: Graf Tree Care-Spring Planting	13,100.00	

\*\*\* Totals For Journal Entry N- 131 , Source Code FB  
 Debits 13,100.00 Credits 13,100.00 Difference 0.00  
 Base: 13,100.00  
 Unit: 0.00

\*\*\* Totals For Journal Entry N- 131  
 Debits 13,100.00 Credits 13,100.00 Difference 0.00  
 Base: 13,100.00  
 Unit: 0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 5

Journal Entry N 132 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100210	52100-0000 FB		150.00	
				Refreshment Supplies	Desc: To books & subscriptions			
2	1000	100	10	100210	52002-0000 FB	150.00		
				Books and Subscriptions	Desc: To books & subscriptions			
*** Totals For Journal Entry N- 132 , Source Code FB						Debits	Credits	Difference
						150.00	150.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 132						Debits	Credits	Difference
						150.00	150.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 6

Journal Entry N 133 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	100210	51500-0000 FB		1,000.00
				New Hire Testing	Desc: For new software licenses		
2	1000	100	10	100210	54250-0000 FB	1,000.00	
				Software Licenses & Subscription	Desc: For new software licenses		

\*\*\* Totals For Journal Entry N- 133 , Source Code FB  
Base: Debits 1,000.00 Credits 1,000.00 Difference 0.00  
Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 133  
Base: Debits 1,000.00 Credits 1,000.00 Difference 0.00  
Unit: 0.00 0.00 0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 7

Journal Entry N 134 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit
1	1000	100	10	100200 IT Consulting Services	54256-0000 FB Desc: Software for training videos		120.00
2	1000	100	10	100200 Software Licenses & Subscription	54250-0000 FB Desc: Software for training videos	120.00	

\*\*\* Totals For Journal Entry N- 134 , Source Code FB  
Base: Debits 120.00 Credits 120.00 Difference 0.00  
Unit: 0.00 0.00 0.00

\*\*\* Totals For Journal Entry N- 134  
Base: Debits 120.00 Credits 120.00 Difference 0.00  
Unit: 0.00 0.00 0.00



# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

Page 8

Journal Entry N 135 Budget Addition Adjustment Code ADD Budget Addition Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100301	52901-0000 FB	2,936.00		
				Police Supplies	Desc: Use Escrow Funds for Rifles			
2	1000	100	10	100999	45107-0000 FB		2,936.00	
				Reimburse of Escrow Funds	Desc: Use Escrow Funds for Rifles			
*** Totals For Journal Entry N- 135 , Source Code FB						Debits	Credits	Difference
						Base: 2,936.00	2,936.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 135						Debits	Credits	Difference
						Base: 2,936.00	2,936.00	0.00
						Unit: 0.00	0.00	0.00

# Budget Journal Edit Listing

FB240 Date 03/01/13  
Time 06:37

Company 1000 - City of St. Charles USD  
Budget Journal Edit Listing  
For Fiscal Year 2013  
Budget 100 FY 12/13 Revised Budget USD

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Journal Entry N 136 Budget Transfer Adjustment Code TRF Budget Transfer Active  
Status History Operator CI\jherr

Line	Co	Bud	Prd	Account	SC	Debit	Credit	
1	1000	100	10	100120 Transportation Expense	51400-0000 FB Desc: St. Patricks Day Parade Contri		1,500.00	
2	1000	100	10	100120 Office Supplies	52000-0000 FB Desc: St. Patricks Day Parade Contri		500.00	
3	1000	100	10	100120 Refreshment Supplies	52100-0000 FB Desc: St. Patricks Day Parade Contri		1,000.00	
4	1000	100	10	100121 Transportation Expense	51400-0000 FB Desc: St. Patricks Day Parade Contri		2,000.00	
5	1000	100	10	100121 St. Patrick's Day Parade Contrib	54692-0000 FB Desc: St. Patricks Day Parade Contri	5,000.00		
*** Totals For Journal Entry N- 136 , Source Code FB						Debits	Credits	Difference
						Base: 5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Journal Entry N- 136						Debits	Credits	Difference
						Base: 5,000.00	5,000.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Company 1000						Debits	Credits	Difference
						Base: 71,986.00	71,986.00	0.00
						Unit: 0.00	0.00	0.00
*** Totals For Report						Debits	Credits	Difference
						Base: 71,986.00	71,986.00	0.00
						Unit: 0.00	0.00	0.00

The revisions shown herewith have been approved by the City Council, except as noted below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Exceptions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to approve Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters

**Presenter:** Chris Minick, Finance Director

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/04/13)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

Our private activity bond allocation cap this year is \$3,162,170 for assistance in financing local industrial customers. This amount is based on an allocation of \$95 per capita from the State of Illinois. We have the right to reserve, transfer, or remand volume cap back to the State of Illinois. In the past, we have occasionally been able to sell our volume cap to other municipalities.

The City has no current plans to utilize our volume cap during 2013, but Staff is recommending that we reserve our volume cap in the event a situation would arise during the remainder of 2013. In order to do so, we will need to pass the attached ordinance reserving our volume cap.

**Attachments:** *(please list)*

Ordinance

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

*For office use only:*

*Agenda Item Number:* 4a

**City of St. Charles, Illinois**  
**Ordinance No. 2013-M-\_\_\_\_\_**

**An Ordinance Reserving and Authorizing the Transfer of  
Volume Cap in Connection with Private Activity Bond  
Issues and Related Matter**

WHEREAS, the City of St. Charles, Kane and DuPage Counties, (the “City”), is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the “Code”), provides that the City has volume cap equal to \$95.00 per resident of the City in each calendar year, which volume cap may be reserved and allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 ILCS 345/1 *et seq.* (State Bar Ed. 2006), as supplemented and amended (the “Act”), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the City to reserve all of its volume cap allocation for calendar year 2013 to be applied toward the issuance of private activity bonds (the “Bonds”), as provided in this Ordinance, or to be transferred, as permitted by this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

Section 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the City for calendar year 2013 is hereby reserved by the City, which may issue the Bonds using

such volume cap, or without any further action required on the part of the corporate authorities of the City, may transfer such volume cap to a home rule unit of government, non-home rule unit of government, the State of Illinois or any agency thereof for the issuance of private activity bonds by such government entity, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or authorization of the transfer of such volume cap for use in the issuance of such other bonds; *provided*, that any such transfer shall be evidenced by a written instrument executed by the Mayor or City Administrator or any other proper officer or employee of the City.

Section 2. That the City shall maintain a written record of this Ordinance in its records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.

Section 3. That the Mayor, the City Clerk, City Administrator and all other proper officers, officials, agents and employees of the City are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certifies as may be necessary to further the purposes and intent of this Ordinance and to comply with the provisions of the Act with respect to transfers of volume cap.

Section 4. That the provisions of this Ordinance are hereby declared to be separable, and if any section, phrase or provision of this Ordinance shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this Ordinance.

Section 5. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith

are, to the extent of such conflict, hereby superseded; and that this Ordinance shall be in full force and effect upon its adoption and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_ day of March, 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_ day of March, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_ day of March, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date



**ST. CHARLES**  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Monthly Summary Report of Financial Operations

Presenter: Chris Minick

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/4/13)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

A brief summary of the financial results for January 2013 for the City's main operating funds will be presented. A comparison of actual amounts to budget amounts and major financial trends will be discussed.

**Attachments:** *(please list)*

Narrative Explanation  
Summary Spreadsheets

**Recommendation / Suggested Action** *(briefly explain):*

Discussion and presentation only

*For office use only:*

*Agenda Item Number: 4b*



February 20, 2013

### **January 2013 Monthly Financial Results**

In an effort to improve communications regarding the City's financial results, we have consolidated and simplified the various financial reports provided to City Council as well as City employees. The monthly City Council financial report, the quarterly Financial Snapshot and the quarterly Employee Financial Report have been combined into one user friendly financial report. It is our goal to provide meaningful financial data in a format that is easy to read and understand. This new report will be prepared monthly and will be presented to City Council as well as made available to all City employees.

It is important to note that the results are presented on the cash basis of accounting (revenues are booked when cash is received and expenditures are booked when cash is disbursed). The City will convert results to a modified accrual basis of accounting (revenues are recognized when available and expenses are recognized as the liability is incurred) as required by generally accepted accounting principles. This conversion takes place during the fiscal year end audit process.

The report consists of 3 sections:

1. A brief narrative that summarizes the financial highlights for the quarter. The narrative follows the overview of the report format.
2. Charts and graphs that give a view of the financial performance of the City's General Fund, Electric Fund, Water Fund and Wastewater Fund.
3. Summary financial statements that document the status of the City's General Fund, Electric Fund, Water Fund, and Wastewater Fund.

Any questions regarding this report may be submitted to your department director, Chris Minick, or Brian Townsend.

### **Overview of the Report**

#### **Charts**

The Charts section consists of information that was previously presented in the quarterly snapshot report. These charts are intended to give a quick, high-level summary of the financial performance of each of the major revenue and expenditure streams and the individual funds.

Chart #1 is a summary of Revenues for each of the 4 major operating funds: General Fund, Electric Fund, Water Fund and Wastewater Fund. Chart #1 compares the current year revised budgeted amount, the current year annual forecast amount, and the previous fiscal year's actual amount of revenue.

Chart #2 is a summary of Expenditures for each of the 4 major operating funds. It also compares the current year annual revised budget, the current year annual forecast amount, and the previous fiscal year's actual expenditures.

Chart #3 highlights the Top 7 Revenue Sources of the General Fund, the City's main operating fund. It includes the current year annual revised budget, the current year forecast amount, and the previous fiscal year's actual.

Charts #4-7 are a comparison of Revenues and Expenditures for each of the 4 major operating funds. It also compares the current year revised budget, the current year forecast, and the previous year's actual.

### **Reports**

The reports reflect the monthly financial results for each of the City's four main operating funds. Each fund is represented on a separate page. These reports present the same information that had been contained in the employee financial report. These reports have been summarized somewhat for ease and convenience of use. Additionally, one-time revenue sources and expenditures are no longer segregated but appear in the proper revenue or expense category for ease of use and to present the information in a more understandable format.

The reports include a revenue section, an expenditure section, and a net surplus or (deficit). The revenue section is made up of the major revenue sources for that fund. Expenditures are broken down by Personal Services, Commodities, Contractual Services, Other Operating Expenses, Departmental Allocations, Capital, Debt Service, and Transfers Out.

The surplus or deficit is the net result of revenues over or under expenditures.

The columns are presented uniformly throughout the reports. Below is a description of each column:

Column 1 (Original Budget) represents the current fiscal year's original budget as passed in April.

Column 2 (Revised Budget) reflects the original budget and the impact of any budgetary transfers, additions, or deletions that have occurred since the beginning of the fiscal year. This is the budget as it stands as of the end of the month.

Column 3 (Year to Date (YTD) Actual) reflects the actual revenues received or expenses incurred for the current fiscal year through the end of the month. This column reflects the actual operating results of the fund for the fiscal year to date.

Column 4 (YTD Actual vs Budget %) calculates what percentage of the revised annual budget has been received or spent for the fiscal year to date. It is a percentage determined by Column 3 divided by Column 2.

Column 5 (Prior YTD Actual) reflects the revenues received or expenses incurred as of the same month from the prior fiscal year.

Column 6 (Inc/Dec from Prior Year %) calculates how our current YTD results compare with prior YTD results for the same period. Percentages greater than 100 indicate that we have received/spent more in the current fiscal year to date than in the prior fiscal year; whereas percentages below 100 indicate that we have received/spent less in the current year than in the previous year. It is a percentage determined by taking the difference between Column 3 and Column 5 and then dividing that amount by Column 5).

Column 7 (Fiscal Year Forecast) represents the forecasted financial results based on the year-to-date actual amounts reflected in Column 3 and the anticipated results of the remainder of the fiscal year. In other words, this column reflects our current projection of the financial results for each line item for the fiscal year. The City will place great importance on the numbers in this column to track and evaluate the anticipated results of operations for the fiscal year. The amounts in this column are tracked and analyzed to try to discern any trends that would require the City to take action during the fiscal year.

Column 8 (Forecast vs Revised Budget) is the difference between the forecasted amount and the revised budget. Positive differences indicate that we are projected to receive/spend more than the revised annual budget. Negative differences indicate that we are projected to receive/spend less than the revised annual budget for the fiscal year.

Column 9 (Forecast vs Budget %) reflects the same information as in Column 8, but in percentage format. Percentages greater than 100 indicate that we are projected to receive/spend more than the revised annual budget whereas percentages less than 100 indicate that we are projected to receive/spend less than the revised annual budget. It is a percentage determined by Column 8 divided by Column 2).

Column 10 (FY 11-12 Actual) represents the total amount of revenue received or expense incurred for the previous fiscal year for the line item indicated. It is possible that this number will change between the months of May through October as the results of the City's annual audit are finalized. The City will utilize audited numbers in this column as soon as they become available.

### **Discussion of January 2013 Results**

#### **General Fund**

The General Fund is where the vast majority of City operations are accounted for. This includes almost all of the services provided by the City, as well as expenses needed to support most departments and employees.

Through January, General Fund revenues are projected to be slightly below the revised budget. The City's largest revenue stream, sales and use tax, is trending approximately 4.5% lower than budget projections. Conversely, income tax disbursements from the State of Illinois, the electric franchise fee revenue, hotel tax revenues, and alcohol tax revenues are trending above budget expectations. Telecommunications Tax revenues are trending top end the fiscal year essentially in line with budgeted expectations.

Although sales tax revenues are currently short of budget projections for the fiscal year, the increasing trend in this revenue source is encouraging. Year-to-date sales tax receipts are \$395,352 or 3.7% higher than last fiscal year-to-date receipts. Sales tax revenues are the General Fund's largest single revenue source and are forecast to account for approximately 37% of General Fund revenues. Total General Fund revenues for the current fiscal year are slightly ahead of revenues received for the same time period last fiscal year by 3.6%.

Forecast expenditures through January are currently 6.0% below the revised budget. All expenditure categories are forecasted to be equal to or below the revised budget with commodities and contractual services currently having the largest percent of "savings", 16.6% and 14.4% respectively. A portion of these "savings" is the result of the relatively mild winter we have experienced so far this year.

As of January 31, the General Fund is projected to end the year with a slight surplus of \$506,856. This compares to a projected deficit of \$724,560 at the time the budget was approved. This projected surplus is made possible through the aggressive management of the City's expenditures as reflected in the amounts above. The City's practice of aggressive expenditure management provides an extra measure of fiscal conservatism during uncertain economic times by offsetting any revenue shortfalls that the General Fund may experience.

It is extremely important to bear in mind that continued vigilance in monitoring revenues and expenditures will be crucial to maintain the City's fiscal health.

### **Electric Fund**

| Year-to-date electric sales are higher than the prior year-to-date sales by approximately \$2.5 million, or 6.7%, and are projected to exceed the revised budget by 0.3% for the fiscal year. This is due to the unusually hot temperatures experienced for most of this past summer. During August 2012, revenue projections were revised to reflect the summer weather conditions resulting in an increase of approximately \$1.692 million of additional revenue. Operating Expenses are projected to be under budgeted amounts by \$1.2 million for the year. Personal services, commodities and contractual services are all projected to be under budget at this point in time. Other operating expenses are projected to be higher than the revised budget due to additional franchise fees paid to the General Fund, based on the increase in electric sales. These forecasted amounts will

result in a projected operating surplus of approximately \$0.3 million for the fiscal year. This compares to a projected deficit of \$2.7 million at the time the budget was approved.

The rate structure for all City utilities was analyzed as part of the budget process for fiscal year 2011-2012. Staff recommended changes to the rate structure for that fiscal year which were essentially consistent with the rate study that was completed in April of 2011. As time has gone on, and the City's electric consumption patterns have changed, costs for wholesale power have increased. The rate structure had not kept pace with both the rates that the City is charged for wholesale power as well as the cost increases that have occurred because of the manner in which customer consumption trends have changed. The City Council has directed staff to take a long term approach to rectify that situation and assure that the City's rate structure is adequate to provide for operating and capital needs of the utility system. This process was continued during fiscal year 2012-2013 when additional rate structure changes were incorporated into each of the utilities including the Electric Fund.

The 2011 rate study suggested changes to the City's rate structure such as increasing fixed monthly service charges for all classes of customer as well as changes to the non-summer rates. These concepts were again incorporated into the rate structure adjustments approved in April of 2012 and were effective beginning with June 2012 billings. We will continue to monitor and evaluate the impact of these adjustments and consumption patterns on the operating results for the Electric Fund. Future changes to the rate study may include a Power Cost Adjustment Factor (PCAF) and non-resident surcharge. Implementation of a PCAF will help to reduce the city's risk associated with fluctuations in wholesale power costs.

### **Water Fund**

The Water Fund has also experienced a surge in user charges due to the unusually dry weather conditions that were prevalent for most of the summer. User Charges through January are 39.0% higher than the same time frame last year. For the entire year, user charges are projected to be \$526,529, or 12.8% higher than budget. Operating expenses are trending approximately 3.2% lower than budget so far this year. Almost all expense categories are trending below budget at the end of January. The slight overage in Commodities is primarily due to an increase in chemicals as a result of increased pumpage. It is currently projected that the Water Fund will end the year with a deficit of \$764,974, which is lower than the original budgeted deficit of \$1,007,848.

The water rate structure has also been adjusted as part of the rate study process that was completed during FY 11-12. Significant capital projects, like the Radium Removal project, have recently been completed in the Water Fund. The City wants to assure a rate structure adequate to allow for operating and capital cost recapture. Based on current costs, the unadjusted rate structure was not adequate to provide for operations and anticipated future capital projects. The rate adjustments approved in April of 2012

(effective with June billings) are continuing the multi-year process of rate structure adjustments to bring the revenues in line with the costs of operating the system.

### **Wastewater Fund**

Year to date user charges in the Wastewater Fund are higher than prior year to date by 8.0%. However, user charges for the year are forecasted to be primarily in line with budget. Because wastewater billings are determined by water consumption, one would anticipate that the trends would be similar for both funds. However, the City provides a wastewater billing “credit” for summertime outdoor water use. This adjustment is based on non-summer water consumption. Regarding expenses, the approximate \$1.7 million increase between the revised budget and original budget for Capital is primarily due to capital projects that were not completed as of the end of the previous fiscal year. Of this \$1.7 million increase, \$1.3 million is funded with bond proceeds from a previous year. Total Wastewater expenses are forecasted to be approximately 1.8% below budget expectations.

As with the Water Fund, the rate structure is being changed over a multi-year period to assure that operating and anticipated future capital expenses can be recovered through the rates charged for services. Current results indicate that the rate structure is insufficient to meet these costs. Additionally, the City has budgeted for a major renovation and reconstruction of the existing bio-solids building. The Wastewater Fund’s rate structure was again adjusted during April of 2012 (effective with June, 2012 billings). The rate structure will again be evaluated in conjunction with the preparation of the FY 13-14 budget.

**City of St. Charles**  
**Monthly Financial Report**  
**January 31, 2013**

**General Fund**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual
<b>Revenues</b>										
Property Taxes	\$ 12,551,106	\$ 12,551,106	\$ 12,489,303	99.5%	\$ 12,469,964	0.2%	\$ 12,551,106	\$ -	0.0%	\$ 12,474,765
Sales and Use Taxes	15,794,358	15,794,358	11,141,406	70.5%	10,746,054	3.7%	15,089,991	(704,367)	-4.5%	14,607,339
State Income Tax	2,637,920	2,637,920	2,178,811	82.6%	1,686,054	29.2%	2,838,288	200,368	7.6%	2,675,585
Electric Franchise Fee	2,434,417	2,434,417	1,936,689	79.6%	1,821,364	6.3%	2,545,294	110,877	4.6%	2,324,248
Hotel Tax	1,920,000	1,920,000	1,484,591	77.3%	1,445,225	2.7%	1,964,591	44,591	2.3%	1,749,895
Telecommunication Tax	1,340,000	1,340,000	1,010,199	75.4%	926,432	9.0%	1,345,196	5,196	0.4%	1,289,388
Alcohol Tax	962,800	962,800	790,165	82.1%	758,927	4.1%	1,030,868	68,068	7.1%	977,452
Other	3,049,141	3,085,485	2,126,289	68.9%	2,163,647	-1.7%	2,906,633	(178,852)	-5.8%	2,600,878
<b>Total Revenues</b>	<b>\$ 40,689,742</b>	<b>\$ 40,726,086</b>	<b>\$ 33,157,453</b>	<b>81.4%</b>	<b>\$ 32,017,667</b>	<b>3.6%</b>	<b>\$ 40,271,967</b>	<b>\$ (454,119)</b>	<b>-1.1%</b>	<b>\$ 38,699,550</b>
<b>Expenditures</b>										
Personal Services	\$ 26,481,227	\$ 26,571,767	\$ 20,364,451	76.6%	\$ 20,745,523	-1.8%	\$ 25,823,177	\$ (748,590)	-2.8%	\$ 25,798,118
Commodities	1,602,360	1,596,930	769,815	48.2%	790,072	-2.6%	1,331,560	(265,370)	-16.6%	1,278,831
Contractual	9,692,239	10,367,107	6,267,697	60.5%	6,686,852	-6.3%	8,893,834	(1,473,273)	-14.2%	9,101,776
Other Operating Expenses	1,421,239	1,421,687	1,357,734	95.5%	1,292,256	5.1%	1,398,899	(22,788)	-1.6%	1,705,042
Departmental Allocations	(4,925,583)	(4,925,583)	(3,694,194)	75.0%	(3,586,671)	3.0%	(4,925,583)	-	0.0%	(4,782,228)
Capital	373,179	473,583	252,794	53.4%	433,718	-41.7%	473,583	-	0.0%	577,896
Debt Service	4,584	4,584	3,821	83.4%	16,021	-76.2%	4,584	-	0.0%	16,785
Transfers Out	6,765,057	6,765,057	5,266,708	77.9%	4,668,198	12.8%	6,765,057	-	0.0%	4,882,768
<b>Total Expenditures</b>	<b>\$ 41,414,302</b>	<b>\$ 42,275,132</b>	<b>\$ 30,588,826</b>	<b>72.4%</b>	<b>\$ 31,045,969</b>	<b>-1.5%</b>	<b>\$ 39,765,111</b>	<b>\$ (2,510,021)</b>	<b>-5.9%</b>	<b>\$ 38,578,988</b>
<b>Surplus (Deficit)</b>	<b>\$ (724,560)</b>	<b>\$ (1,549,046)</b>	<b>\$ 2,568,627</b>		<b>\$ 971,698</b>		<b>\$ 506,856</b>	<b>\$ 2,055,902</b>		<b>\$ 120,562</b>

**City of St. Charles**  
**Monthly Financial Report**  
**January 31, 2013**

**Electric Fund**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual
<b>Revenues</b>										
User Charges	\$ 50,360,079	\$ 52,052,259	\$ 40,050,901	76.9%	\$ 37,542,011	6.7%	\$ 52,226,233	\$ 173,974	0.3%	\$ 48,099,305
Connection Charges	37,650	37,650	43,680	116.0%	48,814	-10.5%	53,088	15,438	41.0%	63,581
MV/Equip/WC Reserve	406,303	406,303	406,302	100.0%	424,248	-4.2%	406,302	(1)	0.0%	424,248
Reimbursement for Projects	-	232,279	200,780	86.4%	578,277	-65.3%	243,780	11,501	5.0%	552,222
Other	277,700	290,000	342,735	118.2%	259,738	32.0%	409,132	119,132	41.1%	(1,052,695)
Bond Proceeds	2,050,000	2,077,022	962,022	46.3%	-	0.0%	2,077,022	-	0.0%	-
Transfers In	267,994	267,994	61,664	23.0%	61,664	0.0%	267,994	-	0.0%	216,773
<b>Total Revenues</b>	<b>\$ 53,399,726</b>	<b>\$ 55,363,507</b>	<b>\$ 42,068,084</b>	<b>76.0%</b>	<b>\$ 38,914,752</b>	<b>8.1%</b>	<b>\$ 55,683,551</b>	<b>\$ 320,044</b>	<b>0.6%</b>	<b>\$ 48,303,434</b>
<b>Expenses</b>										
Personal Services	\$ 3,491,335	\$ 3,508,989	\$ 2,455,306	70.0%	\$ 2,588,444	-5.1%	\$ 3,235,979	\$ (273,010)	-7.8%	\$ 2,136,875
Commodities	309,848	325,433	165,149	50.7%	206,315	-20.0%	260,950	(64,483)	-19.8%	288,473
Contractual	40,199,788	40,308,491	30,678,016	76.1%	28,904,709	6.1%	39,437,674	(870,817)	-2.2%	37,512,687
Other Operating Expenses	5,255,622	5,271,560	3,968,616	75.3%	3,854,928	2.9%	5,279,385	7,825	0.1%	8,309,824
Departmental Allocations	1,870,948	1,870,948	1,403,199	75.0%	1,362,384	3.0%	1,870,912	(36)	0.0%	1,193,642
Capital	3,496,380	3,828,859	1,445,391	37.7%	1,849,739	-21.9%	3,828,859	-	0.0%	-
Debt Service	1,063,615	1,063,615	1,063,614	100.0%	1,220,204	-12.8%	1,063,615	-	0.0%	345,494
Transfers Out	381,891	381,891	381,891	100.0%	357,922	6.7%	381,891	-	0.0%	357,922
<b>Total Expenses</b>	<b>\$ 56,069,427</b>	<b>\$ 56,559,786</b>	<b>\$ 41,561,182</b>	<b>73.5%</b>	<b>\$ 40,344,645</b>	<b>3.0%</b>	<b>\$ 55,359,265</b>	<b>\$ (1,200,521)</b>	<b>-2.1%</b>	<b>\$ 50,144,917</b>
<b>Surplus (Deficit)</b>	<b>\$ (2,669,701)</b>	<b>\$ (1,196,279)</b>	<b>\$ 506,902</b>		<b>\$ (1,429,893)</b>		<b>\$ 324,286</b>	<b>\$ 1,520,565</b>		<b>\$ (1,841,483)</b>



**City of St. Charles**  
**Monthly Financial Report**  
**January 31, 2013**

**Water Fund**

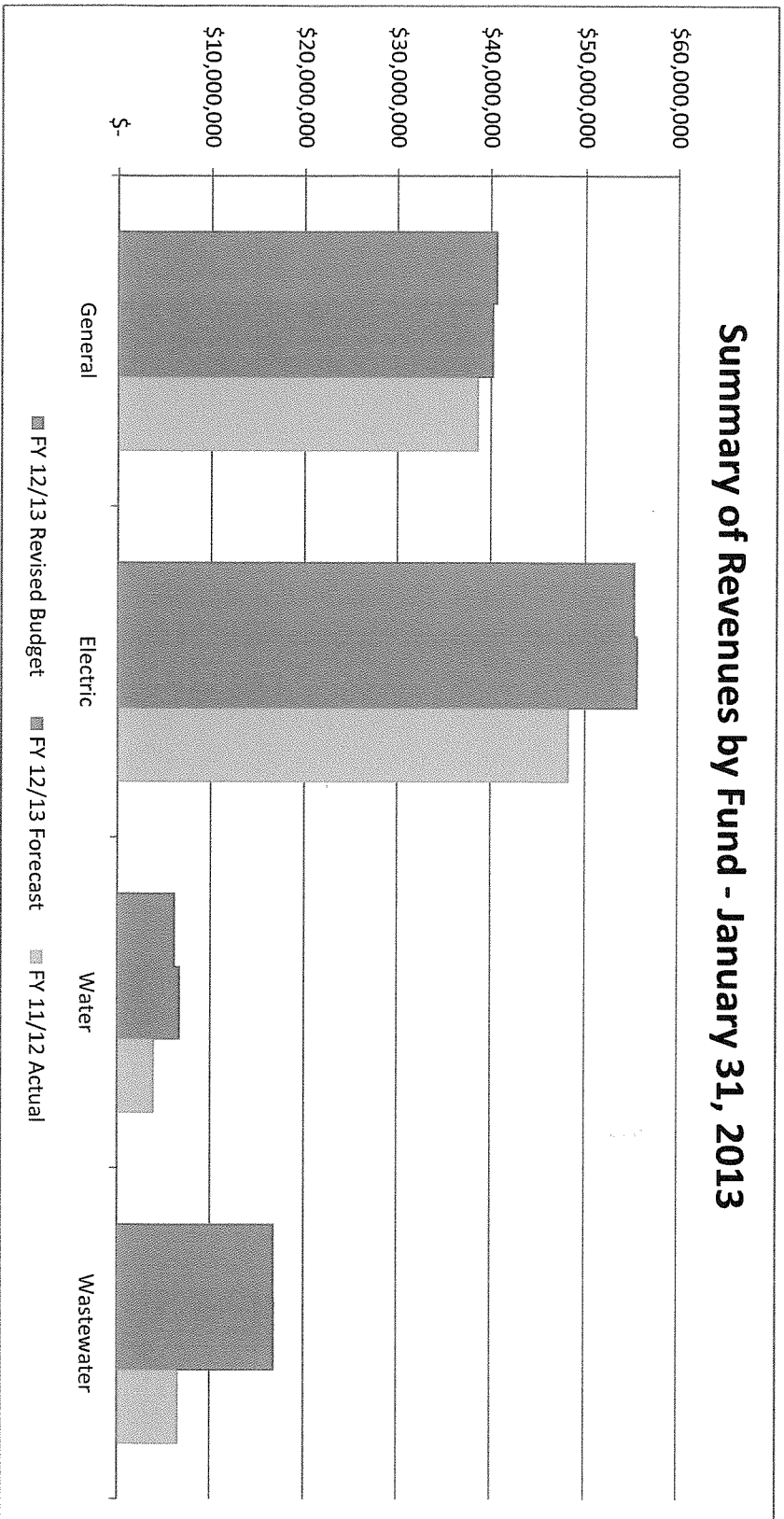
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	YTD Actual vs Budget (%)	Prior YTD Actual	Inc/(Dec) from P/Y (%)	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual
<b>Revenues</b>										
User Charges	\$ 4,119,836	\$ 4,119,836	\$ 3,699,483	89.8%	\$ 2,661,226	39.0%	\$ 4,646,365	\$ 526,529	12.8%	\$ 3,502,786
Connection Charges	19,992	19,992	33,884	169.5%	27,870	21.6%	38,882	18,990	94.5%	33,270
MV/Equip/WC Reserve	175,529	175,529	175,530	100.0%	160,891	9.1%	175,530	1	0.0%	160,891
Bond Proceeds	1,080,000	1,103,665	838,665	76.0%	1,696,231	0.0%	1,103,665	-	0.0%	-
Donations/Contributions	650,000	650,000	-	0.0%	-	0.0%	650,000	-	0.0%	144,438
Other	158,448	158,448	139,347	87.9%	138,612	0.5%	182,060	23,612	14.9%	180,996
<b>Total Revenues</b>	<b>\$ 6,203,805</b>	<b>\$ 6,227,470</b>	<b>\$ 4,886,909</b>	<b>78.5%</b>	<b>\$ 4,684,830</b>	<b>4.3%</b>	<b>\$ 6,796,502</b>	<b>\$ 569,032</b>	<b>9.1%</b>	<b>\$ 4,022,381</b>
<b>Expenses</b>										
Personal Services	\$ 1,486,338	\$ 1,486,625	\$ 1,123,021	75.5%	\$ 1,103,175	1.8%	\$ 1,448,261	\$ (38,364)	-2.6%	\$ 1,402,710
Commodities	410,236	418,759	339,334	81.0%	275,876	23.0%	449,159	30,400	7.3%	439,663
Contractual	923,020	950,135	464,770	48.9%	805,293	-42.3%	747,856	(202,279)	-21.3%	938,405
Other Operating Expenses	232,472	243,386	165,441	68.0%	134,961	22.6%	201,858	(41,528)	-17.1%	1,145,738
Departmental Allocations	845,035	845,035	833,780	75.0%	615,321	3.0%	845,026	(9)	0.0%	820,428
Capital	2,468,537	3,023,301	883,589	29.2%	2,507,734	-64.8%	3,023,301	-	0.0%	1
Debt Service	710,927	710,927	568,319	79.9%	423,487	34.2%	710,927	-	0.0%	202,313
Transfers Out	135,088	135,088	135,088	100.0%	121,360	11.3%	135,088	-	0.0%	121,360
<b>Total Expenses</b>	<b>\$ 7,211,653</b>	<b>\$ 7,813,256</b>	<b>\$ 4,313,342</b>	<b>55.2%</b>	<b>\$ 5,987,207</b>	<b>-28.0%</b>	<b>\$ 7,561,476</b>	<b>\$ (251,780)</b>	<b>-3.2%</b>	<b>\$ 5,070,618</b>
<b>Surplus (Deficit)</b>	<b>\$ (1,007,848)</b>	<b>\$ (1,585,786)</b>	<b>\$ 573,567</b>		<b>\$ (1,302,377)</b>		<b>\$ (764,974)</b>	<b>\$ 820,812</b>		<b>\$ (1,048,237)</b>

**City of St. Charles**  
**Monthly Financial Report**  
**January 31, 2013**

**Wastewater Fund**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	FY 12-13 Original Budget	FY 12-13 Revised Budget	YTD Actual	Actual vs Budget (%)	Prior YTD Actual	% Inc/(Dec) from P/Y	FY 12-13 Forecast	Forecast vs Revised Budget	Forecast vs Budget (%)	FY 11-12 Actual
<b>Revenues</b>										
User Charges	\$ 6,673,838	\$ 6,673,838	\$ 5,070,677	76.0%	\$ 4,693,167	8.0%	\$ 6,651,494	\$ (22,344)	-0.3%	\$ 6,131,400
Connection Charges	25,000	25,000	55,532	222.1%	67,990	-18.3%	61,785	36,785	147.1%	77,001
MV/Equip/WC Reserve	285,042	285,042	285,042	100.0%	294,477	-3.2%	285,042	-	0.0%	294,477
Bond/IEPA Loan Proceeds	9,536,000	9,869,685	344,186	3.5%	-	0.0%	9,869,685	-	0.0%	-
Other	28,500	28,500	36,518	128.1%	58,980	-38.1%	43,643	15,143	53.1%	182,074
<b>Total Revenues</b>	<b>\$ 16,548,380</b>	<b>\$ 16,882,065</b>	<b>\$ 5,791,955</b>	<b>34.3%</b>	<b>\$ 5,114,614</b>	<b>13.2%</b>	<b>\$ 16,911,649</b>	<b>\$ 29,584</b>	<b>0.2%</b>	<b>\$ 6,684,952</b>
<b>Expenses</b>										
Personal Services	\$ 1,889,459	\$ 1,894,153	\$ 1,465,840	77.4%	\$ 1,381,845	6.1%	\$ 1,875,897	\$ (18,256)	-1.0%	\$ 1,822,280
Commodities	303,565	313,594	176,040	56.1%	200,903	-12.4%	256,379	(57,215)	-18.2%	284,200
Contractual	2,057,401	2,255,861	1,020,449	45.2%	1,128,734	-9.6%	2,027,041	(228,820)	-10.1%	1,446,203
Other Operating Expenses	244,431	326,764	246,810	75.5%	219,957	12.2%	283,497	(43,267)	-13.2%	1,925,408
Departmental Allocations	1,251,308	1,251,308	938,484	75.0%	911,187	3.0%	1,251,308	-	0.0%	1,214,916
Capital	9,848,247	11,546,444	987,886	8.6%	1,749,440	-43.5%	11,546,444	-	0.0%	-
Debt Service	1,554,485	1,554,485	1,554,485	100.0%	1,666,158	-6.7%	1,554,485	-	0.0%	430,861
Transfers Out	246,093	246,093	246,094	100.0%	230,276	6.9%	246,093	-	0.0%	276,176
<b>Total Expenses</b>	<b>\$ 17,394,989</b>	<b>\$ 19,388,702</b>	<b>\$ 6,636,088</b>	<b>34.2%</b>	<b>\$ 7,488,500</b>	<b>-11.4%</b>	<b>\$ 19,041,144</b>	<b>\$ (347,558)</b>	<b>-1.8%</b>	<b>\$ 7,400,044</b>
<b>Surplus (Deficit)</b>	<b>\$ (846,609)</b>	<b>\$ (2,506,637)</b>	<b>\$ (844,133)</b>		<b>\$ (2,373,886)</b>		<b>\$ (2,129,495)</b>	<b>\$ 377,142</b>		<b>\$ (715,092)</b>

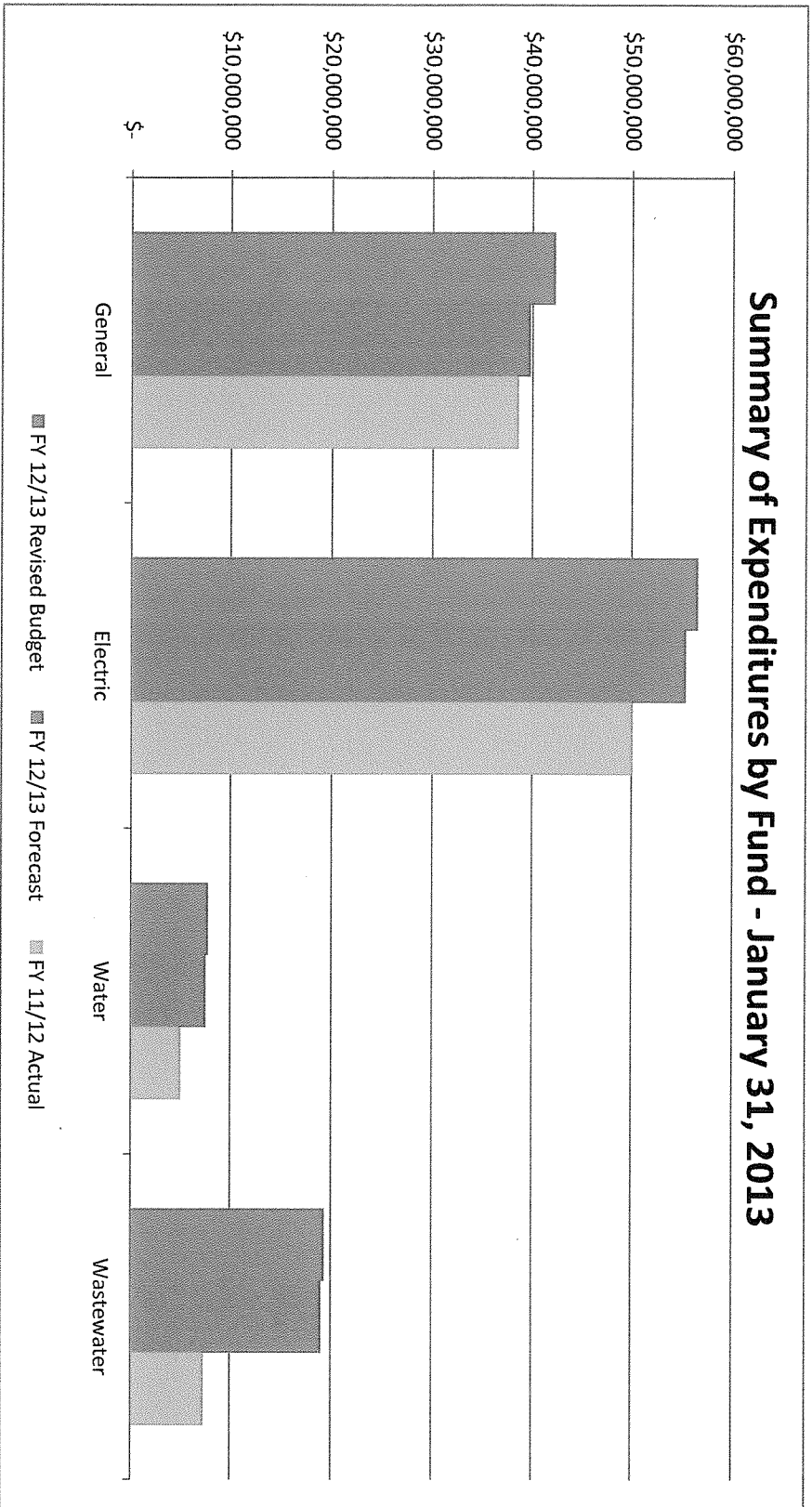
## Summary of Revenues by Fund - January 31, 2013



### Revenues

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
General	\$ 40,726,086	\$ 40,271,967	\$ 38,699,550
Electric	\$ 55,363,507	\$ 55,683,551	\$ 48,303,434
Water	\$ 6,227,470	\$ 6,796,502	\$ 4,022,381
Wastewater	\$ 16,882,065	\$ 16,911,649	\$ 6,684,952

## Summary of Expenditures by Fund - January 31, 2013



### Expenditures

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
General	\$ 42,275,132	\$ 39,765,111	\$ 38,578,988
Electric	\$ 56,559,786	\$ 55,359,265	\$ 50,144,917
Water	\$ 7,813,256	\$ 7,561,476	\$ 5,070,618
Wastewater	\$ 19,388,702	\$ 19,041,144	\$ 7,400,044

## General Fund Top 7 Revenue Sources - As of January 31, 2013

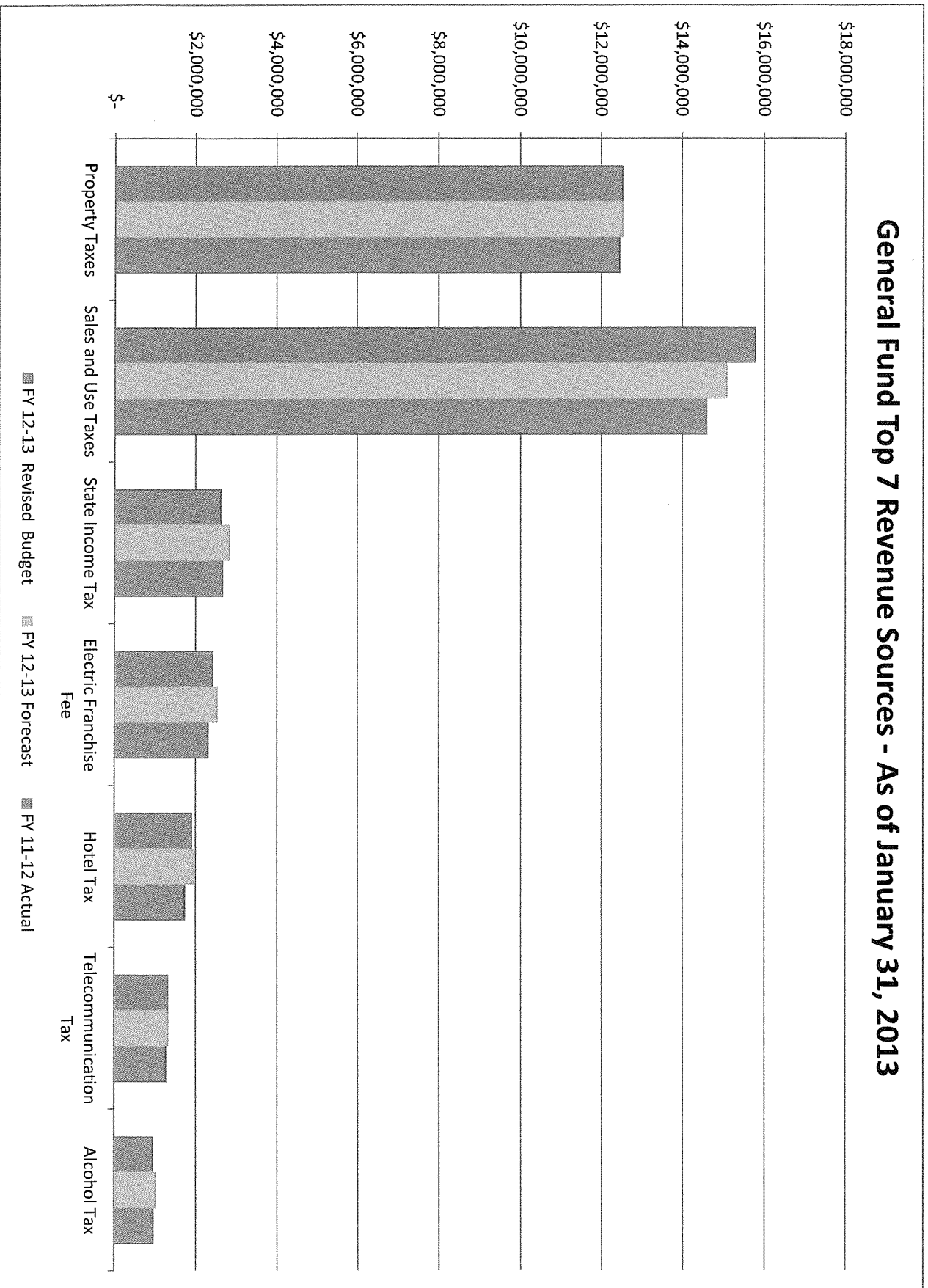
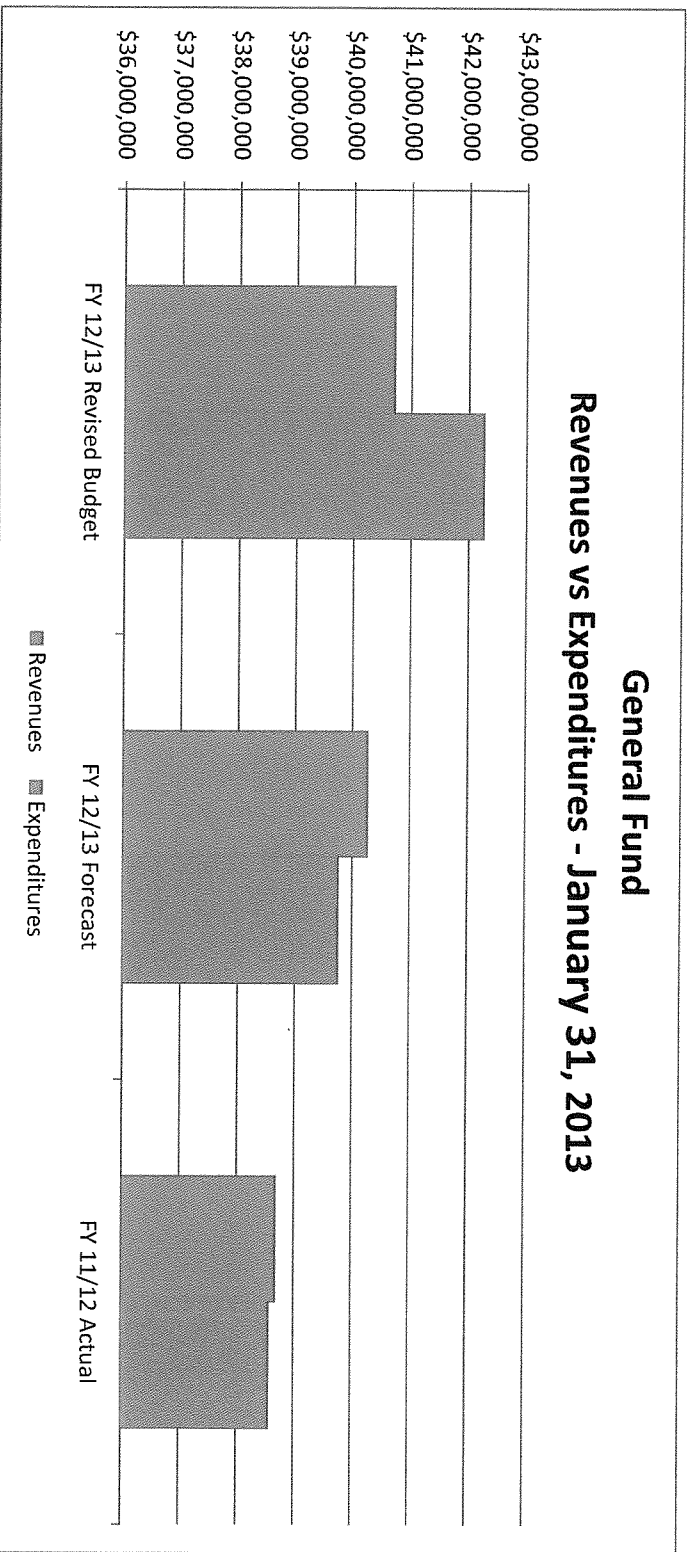


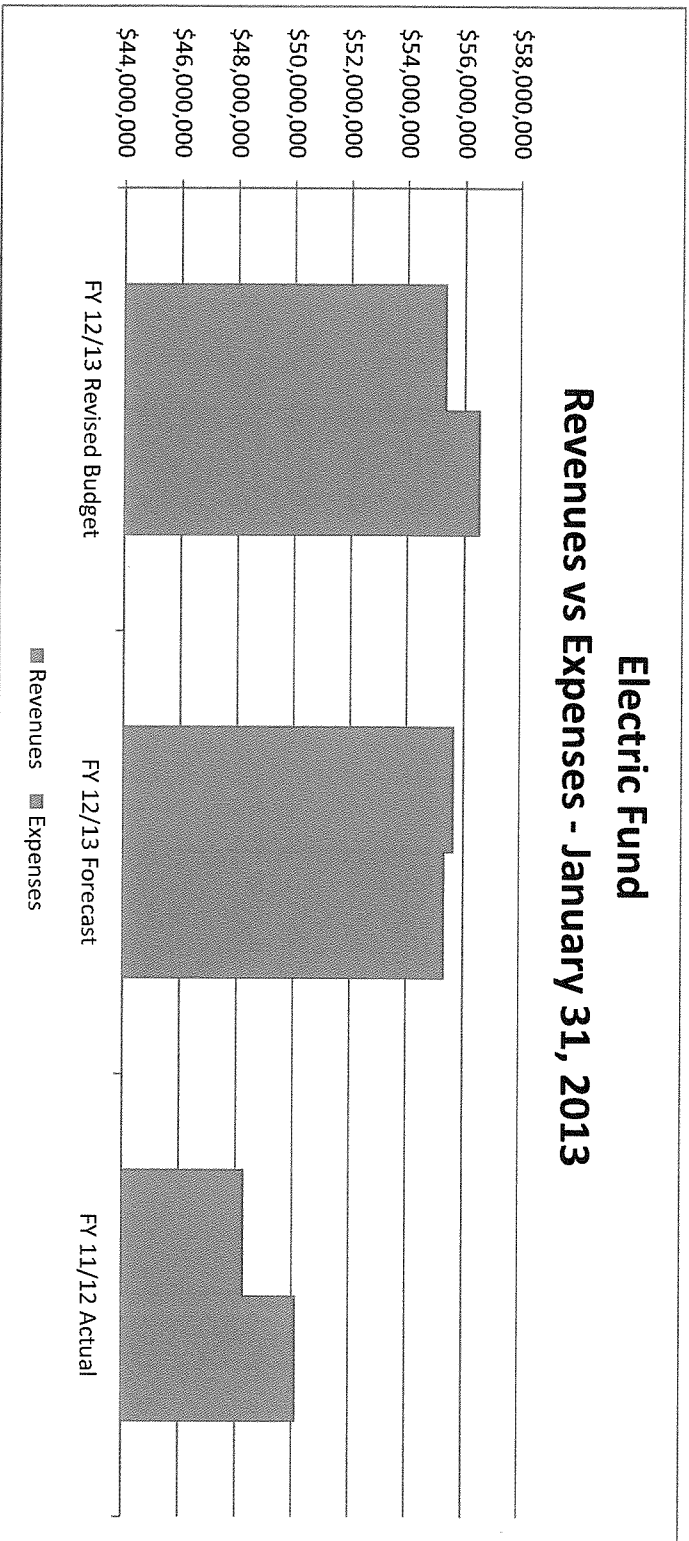
Chart 3

## General Fund Revenues vs Expenditures - January 31, 2013



	<b>FY 12/13 Revised Budget</b>	<b>FY 12/13 Forecast</b>	<b>FY 11/12 Actual</b>
Revenues	\$ 40,726,086	\$ 40,271,967	\$ 38,699,550
Expenditures	<u>\$ 42,275,132</u>	<u>\$ 39,765,111</u>	<u>\$ 38,578,988</u>
Surplus/Deficit	\$ (1,549,046)	\$ 506,856	\$ 120,562

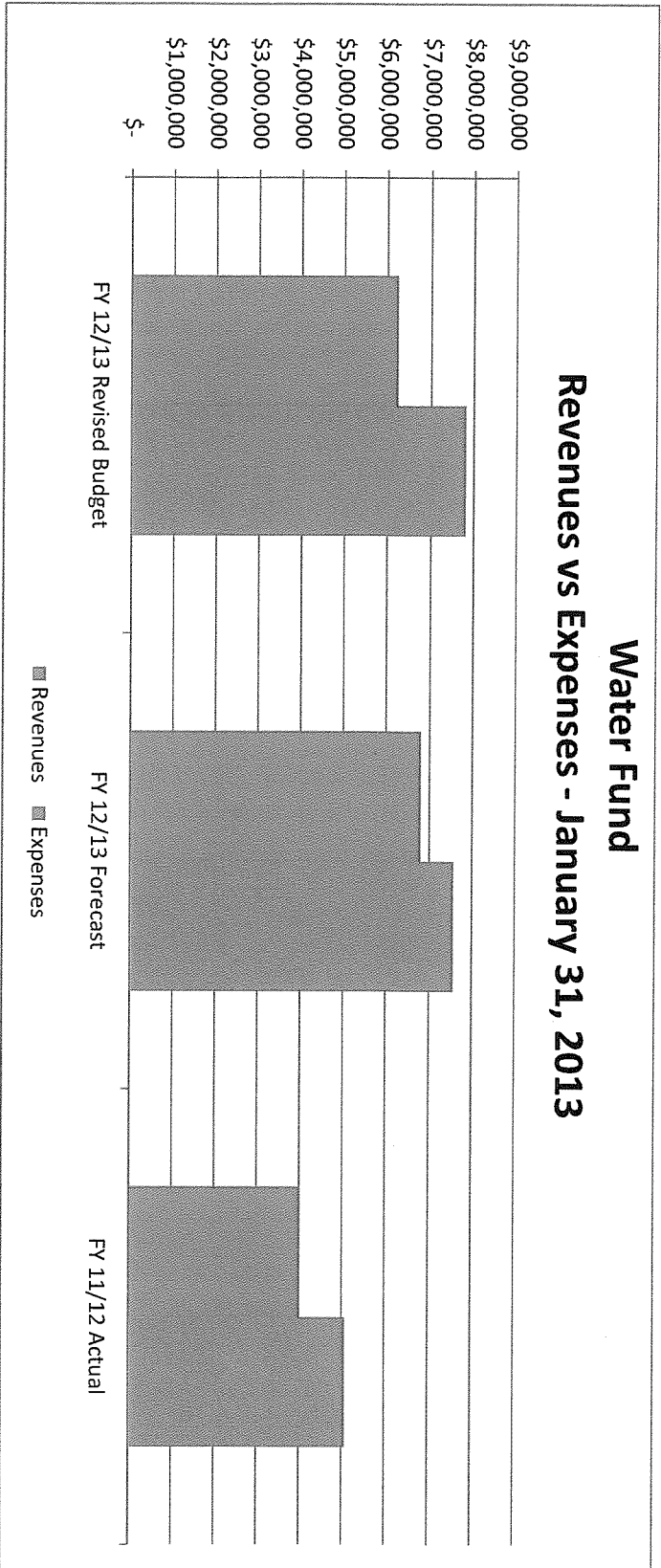
## Electric Fund Revenues vs Expenses - January 31, 2013



### Electric Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 55,363,507	\$ 55,683,551	\$ 48,303,434
Expenses	\$ 56,559,786	\$ 55,359,265	\$ 50,144,917
Surplus/Deficit	\$ (1,196,279)	\$ 324,286	\$ (1,841,483)

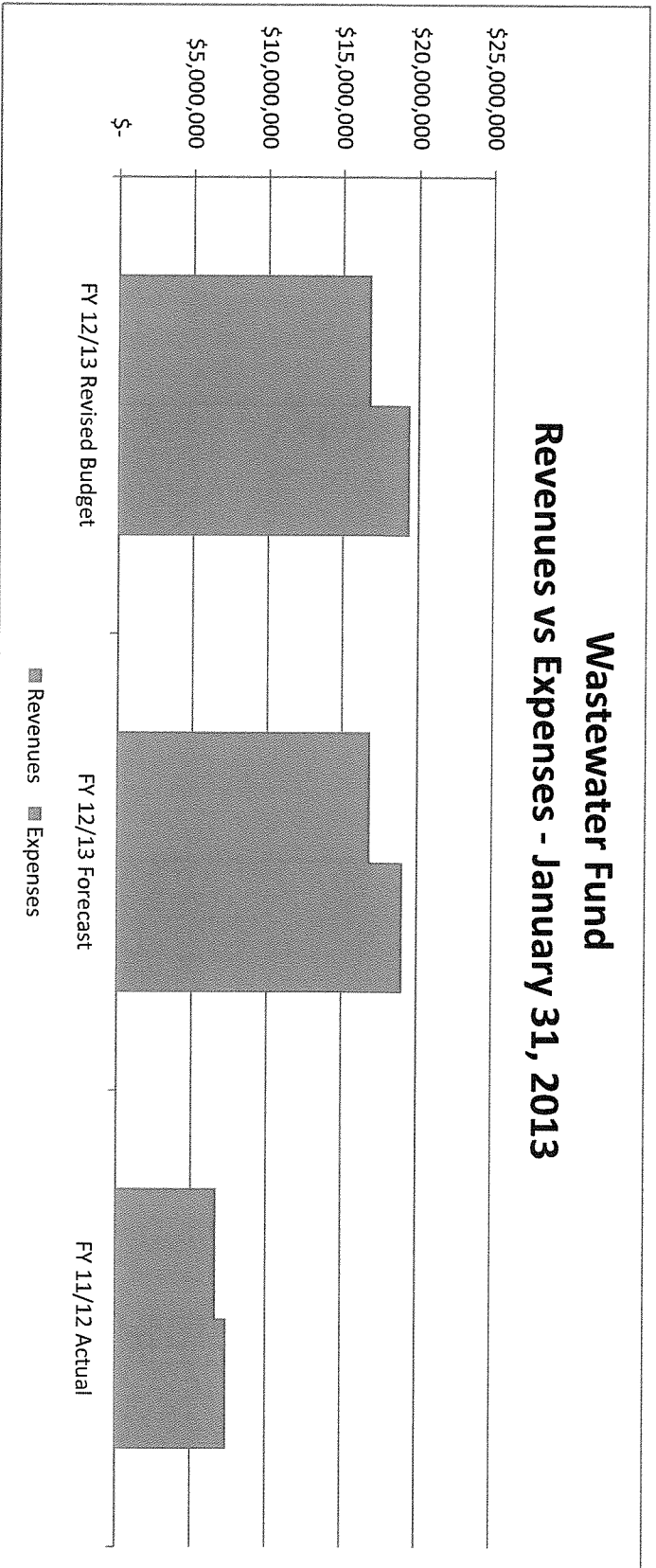
## Water Fund Revenues vs Expenses - January 31, 2013



Water Fund			
	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 6,227,470	\$ 6,796,502	\$ 4,022,381
Expenses	\$ 7,813,256	\$ 7,561,476	\$ 5,070,618
Surplus/Deficit	\$ (1,585,786)	\$ (764,974)	\$ (1,048,237)



## Wastewater Fund Revenues vs Expenses - January 31, 2013



### Wastewater Fund

	FY 12/13 Revised Budget	FY 12/13 Forecast	FY 11/12 Actual
Revenues	\$ 16,882,065	\$ 16,911,649	\$ 6,684,952
Expenses	\$ 19,388,702	\$ 19,041,144	\$ 7,400,044
Surplus/Deficit	\$ (2,506,637)	\$ (2,129,495)	\$ (715,092)



ST. CHARLES  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

Title: Ordinance Authorizing the Sale of Various Items

Presenter: Mike Shortall

*Please check appropriate box:*

<input checked="" type="checkbox"/>	Government Operations (3/4/13)	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Estimated Cost:	-	Budgeted:	YES	-	NO	-
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If NO, please explain how item will be funded:

**Executive Summary:**

We are asking for approval to sell miscellaneous items to the highest respective bidders via the Public Surplus website.

**Attachments:** *(please list)*

Ordinance

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve an Ordinance Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles (miscellaneous items).

*For office use only:*

*Agenda Item Number: 5a*

**City of St. Charles, Illinois**  
**Ordinance No. \_\_\_\_\_**

**An Ordinance Authorizing the Sale of Items of Personal  
Property Owned by the City of St. Charles**

WHEREAS, in the opinion of at least three-fourths of the Corporate authorities of the City of St. Charles, it is no longer necessary or useful to or for the best interest of the City of St. Charles to retain the personal property now owned by the City of St. Charles and hereinafter;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS AS FOLLOWS:

1. Pursuant to Illinois Compiled Statutes, 65ILCS 5/11-76-4, the City Council finds that the following personal property now owned by the City of St. Charles is no longer necessary or useful to the City of St. Charles and the best interests of the City of St. Charles will be served by its sale:

- 1 lot of Recliner Chairs
- Craftsman table Saw
- Craftsman 6" bench Grinder
- 3 Ford water main Clamps 10"
- 1 lot of Air Filters
- 5 Police emergency lights
- 1 lot of Police vehicle laptop/radio brackets
- Portable vacuum System
- Pressure cylinder Kit
- 2-7' Aluminum shelf Units
- Drum Seal-tight Vocomp-25 water-base curing & sealing Compound
- Mohawk 30,000lbs. twin post hydroelectric Lifts.

2. Pursuant to said Section 65ILCS 5/11-76-4, the Purchasing and Inventory Control Division Manager be, and he is hereby authorized and directed to sell the foregoing described personal property now owned by the City of St. Charles to: the highest respective bidders.

3. This Ordinance shall be in full force and effect from and after its passage, by at least three-fourths of all the corporate authorities, and approval in the manner provided by law.

4. That after the adoption and approval hereof the Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty

(30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

Presented to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Passed by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Approved by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Donald P. DeWitte, Mayor

Attest:

\_\_\_\_\_  
City Clerk

Council Vote:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DATE: \_\_\_\_\_